

**CITY OF ISSAQUAH**  
**Transportation Advisory Board**

6:00 PM  
 April 26, 2023

**MINUTES**

Tibbetts Manor, 750 17th Ave.  
 NW, Issaquah

**COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT**

*Board members:*

Cynthia Krass, Chair  
 Julian Mydlil, Vice Chair  
 Micah Zeitz-Chua  
 Kristi Tripple  
 Dave Waggoner  
 Erika Boyd  
 Tom McDonald (remotely, left at 7:06pm)  
 Jeri Bernstein

*Administration/Staff:*

John Larson-Friend, Transportation Program  
 Coordinator  
 John Mortenson, Senior Transportation  
 Manager (remotely, 6:14pm-7:46pm)

You may join the meeting in-person at the address above, or virtually using the following options:

**Join by Computer**

- Microsoft Teams [meeting link](#)
- Meeting ID: 272 390 602 908
- Meeting Password: GFc5ki

**Join by Phone**

- Call 1-206-485-0299, enter Phone Conference ID: 955 005 69#

If planning to make verbal comments, please email John Larson-Friend at [johnlf@issaquahwa.gov](mailto:johnlf@issaquahwa.gov). Submit written comments to [tab@issaquahwa.gov](mailto:tab@issaquahwa.gov).

A recording of the meeting will be posted to the City's YouTube channel: [issaquahwa.gov/youtube](https://www.issaquahwa.gov/youtube).

**CALL TO ORDER**

**APPROVAL OF MINUTES**

- a) There being no proposed changes, the Minutes of March 29, 2023 were approved by unanimous consent.

**PUBLIC COMMENTS**

No public comments were provided.

**REGULAR BUSINESS**

a) **Capital Improvement Program (D)***Presented by:**Andrea Synder, Deputy City Administrator*

Snyder provided an overview of the City's Capital Improvement Program and Hamud provided financial context. This included background on the CIP process, 2024-2029 Draft CIP Overview, and the new criteria for analyzing individual projects.

The TAB was asked to provide direction on the following:

1. Feedback on how the criteria were applied: Were there any big surprises for what is in the 6-year plan? Were the criteria applied correctly or did we miss something big?
2. If we were to use these criteria again, what changes should we consider?

TAB provided the following feedback:

- Long-standing commitment criteria is important but should be taken under consideration with an appropriate weight.
- Council should decide transparently what the long-standing commitments should be.
- Strong general support for the method and process.
- Safety and maintenance issues are important to pay attention to.

**REPORTS**a) **Board Work Plan**

Larson-Friend provided update on the three-month look ahead of the work plan to Transit Study Future Conditions and King County's shuttle proposal to be presented in May, plus TAB Training and Light Rail Planning during later meetings.

b) **Staff Report**

N/A

c) **Chair Report**

N/A

d) **Youth Report**

N/A

**OTHER BUSINESS / ANNOUNCEMENTS**

- Larson-Friend announced that next month's first agenda item will be Chair and Vice Chair elections and summarized the responsibilities of the Chair position. John will send out the document.
- Larson-Friend also provided an announcement that two new members have been appointed to TAB whose terms will begin next month in May, one regular member and one alternate.
- Larson-Friend highlighted that the TAB has asked for more training about board rules and processes. Larson-Friend will be conducting new member training with the two new members before the May meeting and June TAB will be a full board training.
- Larson-Friend let the board know that the June meeting will need to be moved due to an existing holiday (Islamic Feast of Sacrifice). (John will be out June 21-23) Larson-Friend will send out a Doodle Poll.

04-26-23 Transportation Advisory Board Minutes

**ADJOURNMENT**

Meeting adjourned by Chair Krass at 7:57pm PDT.

**INQUIRIES**