

**CITY OF ISSAQUAH**  
**Transportation Advisory Board**

6:00 PM  
 May 19, 2022

Virtual Meeting

**MINUTES**

**COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT**

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

*Board members:*

Cynthia Krass, Chair  
 Julian Mydlil, Vice-Chair  
 Joseph Zhang\*  
 Kristi Tripple  
 Dave Waggoner  
 Erika Boyd  
 Tom McDonald

Jeri Bernstein, Alternate

\*Youth/young adult seat.

*Administration/Staff:*

Isabel Diaz, Senior Transportation Engineer  
 John Mortenson, Senior Transportation  
 Manager

*Absences:*

Janie Walzer

*Excused Absences:*

Micah Zeitz-Chua

**CALL TO ORDER**

**APPROVAL OF MINUTES**

- a) Minutes of April 21, 2022

Julian Mydlil requested amending the minutes to correct the spelling of Julian's last name. Erika Boyd requested to update her absence to be listed as excused absence (Erika had previously submitted an excuse by email).

The proposed amendment to the April 21, 2022 minutes will be provided with June meeting materials.

**PUBLIC COMMENTS**

Cynthia acknowledged an email received from Cory Christensen including comments on the Transportation Improvement Program and encouraged the TAB to read the email.

Mary Lynch provided public comments on the Transportation Improvement Program and Intelligent Transportation Systems (7:21 PM)

**REGULAR BUSINESS**

- a) **Chair and Vice-Chair Nominations & Elections (A)**

*Presented by:*

*Isabel Diaz, Traffic Signal Operations Engineer*

Isabel shared that Cynthia Krass and Julian Mydlil were nominated for Chair and Vice-Chair positions and asked the TAB if there were other nominations. No other nominations took place. Cynthia and Joseph were given the opportunity to express their interest in the positions during the meeting. Isabel announced Cynthia Krass as elected Chair and Julian Mydlil as elected Vice-Chair to serve the next term ending April 30, 2023.

b) **ADA Self-Evaluation & Transition Plan (I)**

*Presented by:*

*John Mortenson, Transportation Engineering Manager*

John provided a brief overview of the plan, schedule, and proposed ADA Advisory Group engagement process. After completing the presentation, John encouraged members of the TAB interested in participating in the ADA Advisory Group to email staff.

The Board shared the following feedback:

- David Waggoner was identified as the member representing the TAB on the ADA Advisory Group

c) **Transportation Improvement Program (I)** *Item moved from original order in the agenda during the meeting*

*Presented by:*

*John Mortenson, Transportation Engineering Manager*

John provided an update on the Transportation Improvement Program (TIP), feedback received from the Environmental Board and the Mobility and Infrastructure Committee, and next steps.

The Board shared the following feedback:

- Multimodal amenities such as transit stops to be considered as capital projects
- Many new roads and expansion projects seen listed
- To schedule future coordination with the TAB to discuss projects in detail in preparation for the 2023 TIP and Capital Improvement Program (CIP) process and to identify the type of advice to be given to Council

d) **Intelligent Transportation System (ITS) Plan (D)**

*Presented by:*

*Isabel Diaz, Traffic Signal Operations Engineer*

Isabel provided an overview of the ITS Plan and schedule and presented examples of traditional and emerging ITS technologies.

The Board shared the following feedback:

- Prioritize safety among issues to be solved with technology
- To coordinate signals along Front St to improve traffic flow
- Expand input request to the community through survey
- To investigate if technology could be used to solve vehicle capacity issues
- To measure benefits against costs of implementing ITS solutions, considering ITS might not be able to solve all congestion problems

e) **Concurrency Update (I)**

*Presented by:*

*Isabel Diaz, Traffic Signal Operations Engineer*

Isabel provided an overview of the history of concurrency in Issaquah, policies, and requirements for updating the concurrency model.

Due to timing, the Board suggested staff to continue Concurrency Update topic during the next meeting.

**REPORTS**a) **Board Work Plan**

Isabel provided update on the work plan for the June meeting to include continuation of Concurrency Update, Open Public Meetings and Public Records Acts trainings.

b) **Staff Report**

Isabel shared that Shuo Wang was introduced as the new Senior Transportation Engineer and TAB meetings are scheduled to transition to in-person starting on July.

c) **Chair Report**

No Chair report was provided.

d) **Youth Report**

No Youth report was provided.

**OTHER BUSINESS / ANNOUNCEMENTS****ADJOURNMENT****INQUIRIES**