

**CITY OF ISSAQUAH**  
**Transportation Advisory Board**

6:00 PM  
 February 17, 2022

Virtual Meeting

**MINUTES**

**COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT**

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

*Board members:*

Cynthia Krass, Chair  
 Micah Zeitz-Chua  
 Joseph Zhang\*  
 Erika Boyd  
 Dave Waggoner  
 Janie Walzer  
 Tom McDonald  
 Jeri Bernstein, Alternate  
 Julian Mydlil, Alternate

*Administration/Staff:*

John Mortenson, Senior Transportation  
 Manager

*Excused Absence:*

Kristi Tripple

\*Youth/young adult seat.

**CALL TO ORDER**

**APPROVAL OF MINUTES**

- a) Minutes of December 16, 2021 were approved with no edits.

**PUBLIC COMMENTS**

Ann Fletcher provided public comment on the Transportation Improvements Projects and expressed concerns about excluding Anticipate Transformation guiding principle from the Mobility Master Plan in the criteria used to prioritize projects. Ann also commented that tree canopy and carbon sequestration were not specifically mentioned in the criteria and that climate and environment should count for about 30 points in the grading system.

**REGULAR BUSINESS**

- a) **Vice-Chair Elections (A)**

*Presented by:*

*John Mortenson, Transportation Engineering Manager*

John shared that Joseph Zhang and Micah Zeitz-Chua were nominated for Vice-Chair position and invited the TAB for discussion on nominations. Joseph and Micah were given the opportunity to express their interest in the position during the meeting. Elections took place and Joseph Zhang was elected Vice-Chair, with a total of six votes, to serve for the remaining term ending April 30, 2022.

b) **Neighborhood Safety Improvements Program (NSIP) (D)**

*Presented by:*

*John Mortenson, Transportation Engineering Manager*

John provided an overview of the proposed Neighborhood Safety Improvements Program (NSIP) process and its connection to the Mobility master Plan (MMP) implementation. The Board shared the following feedback:

- Supported the community participation opportunities that the program provides
- To provide opportunities for communities to submit projects other than using SeeClickFix
- Explore ways to make sure low-income population is represented with the project ideas; possibility of expanding stipend opportunities to all volunteer work – including NSIP community coordinators
- To reword the program purpose to include safety
- To redefine the program to prioritize safety to vulnerable users, bicyclists, and pedestrians without excluding vehicular safety
- Explaining further how community coordinators can be reached at by citizens for project suggestions
- Concerns about community involvement and an aggressive program timeline
- To renew community coordinators on a yearly basis
- Involving more coordinators in the future representing each neighborhood
- To proposed projects that are easy to build for the first year
- Supported a mainly staff-driven process this year, engaging community coordinators based on preliminary project list, but crucial to involve the community for upcoming years of the program

c) **Transportation Improvement Program (TIP) Annual Update (D)**

*Presented by:*

*John Mortenson, Transportation Engineering Manager*

John provided an overview of the Transportation Improvement Program (TIP) and the timeline of meetings when it has been discussed with the TAB.

The Board shared the following feedback:

- Consider revising project criteria based on feedback received, particularly for multimodal and environmental aspects
- To lower the level of service for concurrency (future discussion)
- To provide more detail about feedback received for Three Trails Crossing Improvements and unintended consequences to Front St traffic when restricting left turning movement from Juniper St onto Rainier for drivers who use that route as an alternative to Front St
- Sunset Way project may be utilized as a combination of safety improvements at both main and side streets
- Asked staff to come back and discuss in more detail the process of prioritizing projects prior to making the decisions and how user demographics may be addressed in the process

## REPORTS

a) **Board Work Plan**

John provided update on the work plan to include the Title 18: Circulation and Parking, TIP, and Performance Metrics during March meeting. Neighborhood Safety Program, NW

Sammamish Road Non-Motorized Transit Study, ADA Transition Plan and possibly Transit Study will be discussed during April meeting.

b) **Staff Report**

*Staff reported that the City has hired a Transportation Program Coordinator to start in March 1<sup>st</sup>.*

c) **Chair Report**

Cynthia reported that the Finance Community Task Force ad-hoc committee will be presenting a final recommendation to Council in March on how to fund infrastructure projects with Transportation being the high priority. Investments in new funding tools. Request to have a representative present on Climate Action Plan during a future TAB meeting.

d) **Youth Report**

No Youth report was provided.

**OTHER BUSINESS / ANNOUNCEMENTS**

- a) The next meeting is scheduled for 6:00 p.m. on March 17, 2022.

**ADJOURNMENT**