

CITY OF ISSAQUAH
Transportation Advisory Board

6:00 PM
 December 16, 2021

Virtual Meeting

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Board members:

Cynthia Krass, Chair
 Micah Zeitz-Chua
 Joseph Zhang*
 Erika Boyd
 Kristi Tripple
 Jeri Bernstein, Alternate
 Julian Mydlil, Alternate

*Youth/young adult seat.

Administration/Staff:

Stephen Padua, Long Range Planning
 Manager
 Isabel Diaz, Senior Transportation Engineer
 John Mortenson, Senior Transportation
 Manager

Absence:

Tom McDonald

Excused Absence:

Dave Waggoner
 Janie Walzer

CALL TO ORDER

APPROVAL OF MINUTES

- a) Minutes of November 18, 2021 were approved with no edits.

PUBLIC COMMENTS

No public comments provided.

REGULAR BUSINESS

- a) **Vice-Chair Nominations (D)**

Presented by:

Isabel Diaz, Traffic Signal Operations Engineer

Cynthia shared with the Board details on the responsibilities carried by the Vice-Chair position. Isabel reminded Vice-Chair elect would serve for the remaining term, ending April 30, 2022 and reported one letter of interest was received from Joseph Zhang. Isabel opened nominations for Vice-Chair position and Kristi Tripple nominated Micah Zeitz-Chua. No other nominations were proposed. Cynthia thanked Joseph and Kristi for proposing nominations and appreciated contributions from all members of the Board. Joseph Zhang and Micah Zeitz-Chua nominated for Vice-Chair positions. Voting would take place during January 20, 2022 meeting.

b) Membership Recruitment (D)*Presented by:**Isabel Diaz, Traffic Signal Operations Engineer*

Isabel shared there are two Board positions currently open, one for regular membership and another for alternate membership. Isabel encouraged the Board to either reach out to community members that may be interesting in serving in with Board or share their contact information, so staff reach out to them directly. Cynthia asked the Board if there is any representation missing from membership. The Board suggested outreach to obtain representation from the following areas:

- Communities with disabilities, i.e., Disability Rights WA
- Individuals of other races
- Geographical representation from all locations in Issaquah
- Transportation consultants and businesses
- Non-profit organizations like Issaquah Food and Clothing Bank and Eastside Baby Corner
- Bicyclist membership groups

c) Title 18 Land Use Code Updates (D)*Presented by:**Stephen Padua, Long Range Planning Manager*

Stephen provided an overview of the project, its status, and shared expectations on how the subcommittee would support the transportation portion of the project, and the next steps. Stephen asked the Board to provide feedback on what information they would like to know when the process starts and how staff can involve the rest of the Board during the process. Stephen proposed three options for Board involvement: 1) To provide one update in Summer 2022 after solutions are discussed, 2) To provide a draft proposal in Spring 2022 for the Board to review, and 3) Regular updates during monthly meetings as the project develops.

The Board shared the following feedback:

- Summarized regular updates with basic content during monthly meetings
- Allow time on the agenda to discuss during meetings in Spring or Summer
- Provide examples on how the code apply to projects
- Incorporate updates on Staff update reports
- To expand the information in the document prior to providing a summary and to include an overview of lessons learned

d) Mobility Master Plan Review (D)*Presented by:**Stephen Padua, Long Range Planning Manager*

Stephen provided an overview of the Mobility Master Plan (MMP), work items that occurred in 2021, process that takes place to update the MMP, and next steps. Stephen asked the Board to provide feedback on minor items that need clarification and major items that may need updating.

The Board shared the following feedback:

- To provide more emphasis on light rail stations and surrounding land uses
- To bring back discussion questions during future meeting so the Board has another chance to provide feedback
- Implementing initiatives to address equity in the MMP, including transit users
- Implementing initiatives to improve infrastructure for electric vehicles
- To properly address long term costs to maintain transportation projects
- To incorporate public engagement with transit users

REPORTSa) **Board Work Plan**

Isabel provided update on the work plan to include the Vice-Chair election, Neighborhood Safety Program Introduction, Title 18: Parking and Circulation, and NW Sammamish Road Non-Motorized project discussion in January 2022 meeting. Cynthia suggested staff to highlight a three-month look ahead when presenting Board work plans and include remaining topics as future items.

b) **Staff Report**

Staff reported that the City was awarded a \$3 million grant for 12th Ave & SR 900 improvements project to construct an additional turning lane from 12th Ave to southbound SR 900 and Stephen is transitioning into a new role as Long Range Planning Manager with Community Planning and Development Department.

c) **Chair Report**

No Chair report was provided.

d) **Youth Report**

No Youth report was provided.

OTHER BUSINESS / ANNOUNCEMENTS

- a) The next meeting is scheduled for 6:00 p.m. on January 20, 2022.

ADJOURNMENT