

CITY OF ISSAQUAH
Transportation Advisory Board

6:00 PM
 July 15, 2021

Virtual Meeting

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Board members:

Cynthia Krass
 Micah Zeitz-Chua
 Kristi Tripple
 Joseph Zhang*
 Janie Walzer
 Dave Waggoner
 Erika Boyd
 Tom McDonald

Administration/Staff:

John Mortenson, Transportation Engineering
 Manager

 Stephen Padua, Senior Transportation
 Planner

 Isabel Diaz, Senior Transportation Engineer

Jeri Bernstein, Alternate
 Julian Mydlil, Alternate

Excused Absence
 Sujata Goel

*Youth/young adult seat.

Due to the Governor's Proclamation 20-28 related to the COVID-19 emergency and open public meetings, this meeting is being held remotely.

Join by Computer

- Webex Events [attendee meeting link](#)
- If needed, meeting password is 98027
- Access [Webex Guidelines](#)

Join by Phone

- Call 1-206-207-1700, enter meeting number (access code) 187 676 7526#.
 [Mute your device.]

Other Listening Options

- Stream online: [issaquahwa.gov/ictv](https://www.issaquahwa.gov/ictv)
- Youtube live: [issaquahwa.gov/live](https://www.issaquahwa.gov/live)
- Comcast Channel: ICTV 21

If planning to make verbal comments, please email stephenp@issaquahwa.gov.
 Submit written comments to tab@issaquahwa.gov.

CALL TO ORDER

Meeting was called to order at 6:02 pm.

APPROVAL OF MINUTES

- a) Minutes of July 15, 2021 were unanimously approved with the correction of noting Erika Boyd's attendance with technical difficulties.

PUBLIC COMMENTS

Connie Marsh provided public comments on updating mandated projects per concurrency requirements and suggested to include maps and discussion of new projects in meeting materials. Connie also recommended projects to be broken down into smaller sections to reduce costs and impacts of each project individually.

REGULAR BUSINESS

- a) **Transportation Improvement Program (TIP) Review, (I)**

Presented by:

John Mortenson, Transportation Engineering Manager

John facilitated an overview of the Transportation Improvement Program (TIP) Review process and provided explanation of annual and mandated projects to be reviewed. John concluded the presentation with a timeline of review process.

- b) **Strategic Small Capital Projects, (D)**

Presented by:

Isabel Diaz, Senior Transportation Engineer

Isabel provided overview of Strategic Small Capital Projects and their relationship to the TIP review process and summarized feedback received from the board. Isabel presented the Mobility Master Plan Walking Policy tiers, projects to fill sidewalk gaps and a list of projects to be considered in the Strategic Small Capital Projects.

During the discussion, the board provided input on the following:

- Supported the prioritization of NO Right Turn LED blank-out signs at East Lake Sammamish Pkwy / SE 56th intersection
- Suggested to include safety benefits as the primary consideration in prioritizing projects, followed by traffic volumes, public complaints, and costs
- Noted the budget amount for Strategic Small Capital Projects was small and supported increasing the budget in the future
- Recommended Staff to provide in the future a methodology of how projects get selected to be included in the program
- To include the following additional projects for consideration:
 1. Improvements at I90 off-ramp to E Sunset Way to improve sight distance at crosswalk
 2. Sidewalks on both sides of SR 900 in lieu of boardwalks.
 3. Sunset Way / Newport Way signal split phasing
 4. Illumination at NW Dogwood St / Newport Way NW for crosswalk visibility

c) Transit Update, (I)

Presented by:

Stephen Padua, Senior Transportation Planner

Stephen provided a brief overview on how transit routes have been impacted as a result of the pandemic, resulting in reduced or suspension of services.

The Board noted that transit route 218 is back on service.

REPORTS**a) Board Work Plan**

Isabel Diaz, provided a quick update on what's expected in the next few meetings. Transit System, NW Sammamish Non-Motorized project and Racial Equity discussions to be moved to the next meeting.

b) Staff Report

Staff provided a brief update on Racial Equity and announced two City projects that were selected for grants. Lastly, the Streetscape Plan is ongoing with construction to start within the next months.

c) Chair Report

No Chair report was provided.

d) Youth Report

No Youth report was provided

OTHER BUSINESS / ANNOUNCEMENTS

- No other announcements.

a) The next meeting is scheduled for 6:00 p.m. on August 19, 2021.**ADJOURNMENT**

The meeting was adjourned at 8:00 pm.