

CITY OF ISSAQUAH
Transportation Advisory Board

6:00 PM
 June 17, 2021

Virtual Meeting

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Board members:

Cynthia Krass
 Sujata Goel
 Micah Zeitz-Chua
 Kristi Tripple
 Joseph Zhang*
 Janie Walzer
 Dave Waggoner

Administration/Staff:

John Mortenson, Transportation Engineering
 Manager

 Stephen Padua, Senior Transportation
 Planner

Jeri Bernstein, Alternate
 Julian Mydlil, Alternate

Excused Absence

Erika Boyd
 Tom McDonald

*Youth/young adult seat.

Due to the Governor's Proclamation 20-28 related to the COVID-19 emergency and open public meetings, this meeting is being held remotely.

Join by Computer

- Webex Events [attendee meeting link](#)
- If needed, meeting password is 98027
- Access [Webex Guidelines](#)

Join by Phone

- Call 1-206-207-1700, enter meeting number (access code) 187 676 7526#.
 [Mute your device.]

Other Listening Options

- Stream online: [issaquahwa.gov/ictv](https://www.issaquahwa.gov/ictv)
- Youtube live: [issaquahwa.gov/live](https://www.issaquahwa.gov/live)
- Comcast Channel: ICTV 21

If planning to make verbal comments, please email stephenp@issaquahwa.gov.
 Submit written comments to tab@issaquahwa.gov.

CALL TO ORDER

Meeting was called to order at 6:02 pm.

David Holzberg has resigned from the Alternate board member position. Vacant alternate position to be filled in the next cycle.

APPROVAL OF MINUTES

- a) Minutes of May20, 2021 were unanimously approved with no edits.

PUBLIC COMMENTS

The Chair encouraged the Board members to review the emailed public comments for this meeting.

REGULAR BUSINESS

- a) **Transportation Improvement Program (TIP) Project Review, (D)**

Presented by:

Stephen Padua, Senior Transportation Planner

Stephen facilitated an overview of the Transportation Improvement Program (TIP) and its relation to the Mobility Master Plan (MMP). Stephen summarized the process to update the TIP and the next steps on reviewing the projects identified in the TIP. The board shared the following feedback on the proposed process to update the TIP:

- Supported expanding the projects discussions within multiple meetings
- Suggested TIP project lists to include, in addition to the proposed changes, the reason for the changes as they relate to the MMP
- Feedback on the proposed process to be provided as the board continues to learn about the TIP during upcoming meetings

- b) **Newport Way, (D)**

Presented by:

John Mortenson, Transportation Engineering Manager

John shared with the board information on the background, design concept, intersection treatments, and status of Newport Way project, Maple to Sunset segment.

During the discussion, the board provided input on the following for Newport Way:

- Concerns about interactions between vehicle drivers and bicyclists when crossing the roadway at roundabouts
- Desire to provide smooth bicycle travel along the corridor, with minimum conflicts with vehicles and pedestrians
- Suggested to provide additional opportunities in the future for the board to review and comment on the design
- Supported proposed roundabouts as long as they were well designed for all transportation modes

John facilitated discussions on overhead utilities and retaining walls for Newport Way to obtain feedback from the board.

The board provided the following comments on overhead utilities:

- Indicated having overhead utilities would provide a better use of City funds

- Undergrounding utilities would be supported in general. However, since transmission lines would remain overhead, the board would support having overhead utilities.
- Suggested not to require permit applicants to underground utilities if the City decides not to underground them.

The board provided the following comments on retaining walls:

- Indicated concerns on the impact to wildlife and supported having the retaining wall with 2-foot setback from sidewalk
- Supported a shorter retaining wall

Equity Assessment Review, (D)

Presented by:

Stephen Padua, Senior Transportation Planner

Stephen provided a follow up on Equity Assessment Review from previous discussions from past Equity trainings. Stephen facilitated the discussion on creating an as-hoc committee to develop a board assessment on equity. The board provided the following feedback:

- To wait for the City framework to be complete to start an equity assessment for the board
- To ask consultant for further feedback to continue equity discussions

REPORTS

a) Board Work Plan

John Mortenson, provided a quick update on what's expected in the next few meetings and mentioned that we'll be making adjustments to how TIP projects get presented to the Board, so that we can accommodate the project managers timelines for the projects.

b) Staff Report

Staff provided a brief update on the Streetscape plan implementation underway in 2021. Staff also announced that the materials for the June 29th study session, focused on transportation, were going to become available for review later in the week. Lastly, the Downtown Sreatery or Al Fresco on Front was approved to operated the last two weeks of August and the first two weeks of September.

c) Chair Report

No Chair report was provided but the Chair requested that at future meetings, that high priority items that require Board feedback for City Council discussion, should be ahead of lower priority items.

d) Youth Report

No Youth report was provided

OTHER BUSINESS / ANNOUNCEMENTS

- It was announced that more City staff will be getting involved with the Board meetings so the Board can become familiar with more of the Transportation staff.

a) The next meeting is scheduled for 6:00 p.m. on July 15, 2021.

ADJOURNMENT

The meeting was adjourned at 8:05 pm.