

CITY OF ISSAQUAH
Transportation Advisory Board

6:00 PM
 May 20, 2021

Virtual Meeting

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Board members:

Cynthia Krass
 Sujata Goel
 Micah Zeitz-Chua
 Kristi Tripple
 Joseph Zhang*
 Erika Boyd
 Tom McDonald

Jeri Bernstein, Alternate
 Julian Mydlil, Alternate

*Youth/young adult seat.

Administration/Staff:

John Mortenson, Transportation Engineering
 Manager

Stephen Padua, Senior Transportation
 Planner

Isabel Diaz, Senior Transportation
 Engineer

Excused Absence

Janie Walzer
 Dave Waggoner

Unexcused Absence

David Holzberg, Alternate

Due to the Governor's Proclamation 20-28 related to the COVID-19 emergency and open public meetings, this meeting is being held remotely.

Join by Computer

- Webex Events [attendee meeting link](#)
- If needed, meeting password is 98027
- Access [Webex Guidelines](#)

Join by Phone

- Call 1-206-207-1700, enter meeting number (access code) 187 676 7526#. [Mute your device.]

Other Listening Options

- Stream online: issaquahwa.gov/ictv
- Youtube live: issaquahwa.gov/live
- Comcast Channel: ICTV 21

If planning to make verbal comments, please email stephenp@issaquahwa.gov.
 Submit written comments to tab@issaquahwa.gov.

CALL TO ORDER

Meeting was called to order at 6:02 pm.

APPROVAL OF MINUTES

- a) Minutes of April 13, 2021 were unanimously approved with no edits.
- b) Minutes of April 19, 2021 were unanimously approved with no edits.

PUBLIC COMMENTS

No public comment was provided at this meeting

REGULAR BUSINESSa) **April Racial Equity Training Debrief, (D)**

Presented by:

Stephen Padua, Senior Transportation Planner

Stephen facilitated a debrief discussion with the board on the April equity training with the City's consultant, Benita Rodriguez Horn. This training covered the history of systemic racism, impacts of systemic racism, implicit bias and how it impacts decision-making in local government. The board shared takeaway information and examined next steps for the board.

b) **Equity and Transportation, (D)**

Presented by:

Stephen Padua, Senior Transportation Planner

Stephen facilitated a discussion with the board on transportation and equity. Staff shared detailed data on how transportation is shaped in our region and its relationship to equity. The presentation concluded with a discussion on next steps.

On the discussion of how to diversify board membership, the board suggested:

- Partnering with community groups and employers to ask for support from their membership/employees,
- Minimize the barriers to participation by finding more accessible locations and times for board meetings and keeping the board meetings virtual

On the discussion of how to diversify the feedback the board receives, the board suggested:

- Coordination with the other boards and commissions for joint public meetings,
- Additional effort by staff to go to community groups for feedback and bringing that feedback back to the board meetings,
- Utilizing employer or property management company newsletters to solicit feedback,
- Incentivizing participation in engagement processes,
- Offering consumable products with branding focused on engagement efforts,
- Mixture of in-person and technological options to survey community groups,
- Including volunteer highschool students to help with engagement efforts,
- Keeping surveys short.

In consideration of incorporating an equity assessment into the board's work, the board requested additional information on the City's efforts to develop an assessment and more information on how to employ the tool.

REPORTS

a) Board Work Plan

John Mortenson, provided a quick update on what's expected in the next few meetings and mentioned that one of the City's Newport Projects will be discussed to get board feedback on design policies. Per this meeting's discussion on equity, a follow-up discussion on an equity assessment tool will be added to the June agenda.

b) Staff Report

Staff provided a brief update on the Streetscape plan implementation underway in 2021.

c) Chair Report

No Chair report was provided.

d) Youth Report

No Youth report was providedd

OTHER BUSINESS / ANNOUNCEMENTS

- It was announced that the East Lake Sammamish Trail construction will commence on June 1st to complete the final missing 1.3 miles of the paved trail. The trail will fully reopen near the end of 2022.
- It was announced that the 5th legislature district is hosting a virtual townhall on June 10th. This townhall will include updates on the State's transportation package that was recently adopted by the state legislature.

- a) The next meeting is scheduled for 6:00 p.m. on June 17, 2021.

ADJOURNMENT

The meeting was adjourned at 8:06 pm.