

CITY OF ISSAQUAH
Transportation Advisory Board

6:00 PM
 February 4, 2021

Virtual Meeting

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Board members:

Cynthia Krass, Chair
 Sujata Goel, Vice Chair
 Janie Walzer
 Tom McDonald
 Erika Boyd
 Micah Zeitz-Chua
 Kristi Tripple
 Dave Waggoner

Administration/Staff:

John Mortenson, Transportation Engineering
 Manager

 Stephen Padua, Senior Transportation
 Planner

 Isabel Diaz, Senior Transportation
 Engineer

Alec Yildirim*, Alternate
 Jeri Bernstein, Alternate
 David Holzberg, Alternate

Excused Absence:
 Joseph Zhang*

*Youth/young adult seat.

SPECIAL MEETING

- a) *Please note, this agenda also serves as the special meeting notice pursuant to RCW 42.30.080.*
- b) Due to the Governor's Proclamation 20-28 related to the COVID-19 emergency and open public meetings, this meeting is being held remotely.

Phone-In Option

- Call 1-206-207-1700, enter meeting number (access code) 126 344 6443#. [Mute your device.]
- If planning to make verbal comments, please email stephenp@issaquahwa.gov.
- Submit written comments to tab@issaquahwa.gov.

Other Listening Options

- Stream online: issaquahwa.gov/ictv
- Youtube live: issaquahwa.gov/live
- Comcast Channel: ICTV 21

CALL TO ORDER

Chair Krass called the meeting to order at 6:02 PM.

APPROVAL OF MINUTES

- a) Minutes of January 21, 2021 were unanimously approved with no edits.

PUBLIC COMMENTS

No public comment was provided on the meeting agenda items.

AGENDA ITEMSa) **Transportation Improvement Program (TIP) Proposed Project Priorities, (D)**

Presented by:

John Mortenson, Transportation Engineering Manager

John facilitated a discussion with the board on the process to update the Transportation Improvement Program and the incorporation of the project priorities from the Mobility Master Plan. Staff helped clarify questions about the process and the Board discussed priorities for the process and how best to evaluate projects that are prioritized. The board feedback is summarized below:

- There needs to be a balance on the diversity of project size and type and the project priorities seem to do a good job of this,
- Large projects are great for large impacts but the board supports prioritizing more smaller projects,
- The board may support a recommendation to the City Council to allocate more funding towards smaller project implementation, after staff have evaluated the small projects with network gaps identified in the Mobility Master Plan,
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Additionally, the board supported staff's recommendations to update the TIP process with the following changes:

- Prioritize the network gaps projects in the small capital projects list,
- Incorporate a racial equity lens to the delivery of small capital projects.

b) **Mobility Master Plan (MMP) Implementation, (D)**

Presented by:

Stephen Padua, Senior Transportation Planner

This agenda item was tabled until the Board's next meeting.

REPORTS

a) Board Work Plan

-No changes were made, however, Chair Krass requested staff to consider options to conduct an equity training, specific to transportation issues.

b) Staff Report

-The Streetscape Plan early implementation is moving forward in 2021. More information on this will be presented to the board at the meeting in March or April.

-Staff are bringing the proposed changes to the Complete Streets policy to City council at the February 9th study session and March regular meeting for proposed adoption.

c) Chair Report

- No Chair report was provided

d) Youth Report

02-04-21 Transportation Advisory Board Minutes

- No Chair report was provided

OTHER BUSINESS / ANNOUNCEMENTS

- a) The next meeting is scheduled for Feb. 18, 2021 at 6:00 p.m.

ADJOURNMENT

The meeting was adjourned at 8:00 pm