

CITY OF ISSAQUAH
Transportation Advisory Board

6:00 PM
 January 21, 2021

Virtual Meeting

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Board members:

Cynthia Krass
 Janie Walzer
 Tom McDonald
 Erika Boyd
 Joseph Zhang*
 Sujata Goel
 Micah Zeitz-Chua
 Kristi Tripple
 Dave Waggoner

Administration/Staff:

Stephen Padua, Senior Transportation
 Planner
 John Mortenson, Transportation Engineering
 Manager

Jeri Bernstein, Alternate
 David Holzberg, Alternate
 Alec Yildirim*, Alternate

*Youth/young adult seat.

SPECIAL MEETING

Please note, this agenda also serves as the special meeting notice pursuant to RCW 42.30.080.

Due to the Governor's Proclamation 20-28 related to the COVID-19 emergency and open public meetings, this meeting is being held remotely.

Phone-In Option

- Call 1-206-207-1700, enter meeting number (access code) 126 718 3257#. [Mute your device.]
- If planning to make verbal comments, please email stephenp@issaquahwa.gov.
- Submit written comments to tab@issaquahwa.gov.

Other Listening Options

- Stream online: [issaquahwa.gov/ictv](https://www.issaquahwa.gov/ictv)
- Youtube live: [issaquahwa.gov/live](https://www.issaquahwa.gov/live)
- Comcast Channel: ICTV 21

CALL TO ORDER

The meeting was called to order at 6:06pm.

APPROVAL OF MINUTES

- a) Minutes for the Nov. 19, 2020 and January 11, 2021 meetings were approved unanimously.

PUBLIC COMMENTS**AGENDA ITEMS**

- a) **New Chairs election, (A)**

Presented by:

Cynthia Krass, Board Chair

Chair Krass facilitated a mid-year election process for the new Chair and Vice-Chair until April 2021. Cynthia was elected to Chair from Vice-Chair and Sujata Goel was nominated and elected for Vice-Chair. The board will conduct its regular election in May 2021 in accordance with the board rules and procedures.

- b) **Revised Board Rules and Regulations, (A)**

Presented by:

Cynthia Krass, Board Chair

Chair Krass facilitated a brief discussion on the Board rules and regulations. The only proposed changes were to change the regular meeting date to the third Thursday of each month and to update the Public Works Engineering Department to Public Works Department in the document. No other changes were discussed, and the document was approved.

- c) **Introduction Transportation Improvement Program, (D)**

Presented by:

John Mortenson, Transportation Engineering Manager

John provided an introduction on the Transportation Improvement Program (TIP) and explained its purpose and how it is used by the City to plan capital improvements.

- b) **Mobility Master Plan proposed project priorities, (D)**

Presented by:

Stephen Padua, Senior Transportation Planner

Stephen presented the guiding principles and the project priorities that were developed as part of the Mobility Master Plan and facilitated a discussion on the priorities intent as part of the Transportation Improvement Program and Capital Improvement Plan. The board will provide substantive feedback at the next meeting in early February.

REPORTS

- a) Board work plan

No changes were made, however, Chair Krass requested staff to consider options to conduct an equity training, specific to transportation issues.

- b) Staff Report

- The Streetscape Plan early implementation is moving forward in 2021. More information on this will be presented to the board at the meeting in March or April.
- Staff are bringing the proposed changes to the Complete Streets policy to City council at the February 9th study session and March regular meeting for proposed adoption.

c) Chair Report

No Chair report was provided

d) Youth Report

The Youth Advisory Board is sending feedback to the City in regards to the Comprehensive Plan updates and creating an afterschool transportation program for families in the community that need assistance transporting youth from school to home.

OTHER BUSINESS / ANNOUNCEMENTS

- a) The next meeting is scheduled for February 4, 2021 at 6:00 p.m.

ADJOURNMENT

The meeting was adjourned at 8:01 PM.