

CITY OF ISSAQUAH
Transportation Advisory Board – Special Meeting

6:00 PM
 November 19, 2020

Virtual Meeting

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Board members:

Cynthia Krass
 Tom McDonald
 Nina Milligan
 Sujata Goel
 Marisol Visser

Administration/Staff:

John Mortenson, Transportation Engineering
 Manager
 Stephen Padua, Senior Transportation
 Planner

CALL TO ORDER

The meeting was called to order by Chair Nina Milligan.

APPROVAL OF MINUTES

- a) The minutes for August 6, September 1, and October 14, 2020 were approved

PUBLIC COMMENTS

Connie Marsh provided public comment on the Complete Streets Policy agenda item and expressed concern coordinating language for multiple policies.

Steve Herrera provided public comment on the board's rules and regulations and suggested the three-minute allowance for public comment be increased to match the public allowance for City Council meetings.

AGENDA ITEMS

- a) **Recommend Update to Complete Streets Policy, (A)**

Presented by:

Stephen Padua, Senior Transportation Planner

Stephen provided a brief overview of the Board's work on this policy update and facilitated a discussion on the policy language updates. The Complete Streets Policy guides roadway design to prioritize multimodal transportation options and improve safety for all users. The Board provided final edits and approved a final recommendation for City Council review. The Board's final feedback is listed below:

- Under standards and best practices, the City's Street Standards should be referenced,
- Add language that emphasizes the importance of environmental protection,
- Add language to emphasize the importance of applying a racial equity lens to this work is important,
- Clarify language on the review process and how this policy is enforced,
- To emphasize the section on context sensitivity, prioritize this language earlier in the policy,

- Directly reference implementation from the Mobility Master Plan rather than provide an outline here.

b) **Recovery Task Force Meeting on Nov. 12, 2020, (D)**

Presented by:

Stephen Padua, Senior Transportation Planner

Stephen explained that a request was made to solicit feedback from the Transportation Advisory Board for recommended tasks to support recovery from the Covid-19 pandemic in the first half of 2021. Stephen presented topics related to recovery and actions that have been taken in other jurisdictions in our region. The board recommendations are summarized below:

- The City improve crossing environment and increase walk priorities at signalized crossings in and around Olde Town. This could include the addition of signal count downs in these areas,
- Expand temporary and long-term safe walking and bicycling facilities for Streatery access for more neighborhoods,
- Pursue a healthy streets initiative pilot to create more opportunities for people to walk and ride a bike city-wide,
- Install Wayfinding in Central and Olde Town to improve pedestrian access.

c) **Board Schedule for 2020 & 2021, (D)**

Presented by:

John Mortenson, Transportation Engineering Manager

For this item, John briefly summarized the proposed board work plan for 2021. The Board did not have any additional feedback on this topic.

REPORTS

a) Staff Report

- Robert York was selected as the new Public Works Director,
- A new Senior Engineer has been hired and will start work on December 1, 2020,
- Board recruitment is underway and the appointments will be reviewed at the December 7, 2020 City Council meeting,

b) Chair's Report

The Chair announced her resignation from the board and her new role with the Planning Policy Commission. She thanked the board members for all their hard work and hoped to stay involved with the Transportation Advisory Board at an informal level in the future.

OTHER BUSINESS / ANNOUNCEMENTS

- a) The December 2020 meeting was cancelled by the Board Chair. The next meeting is planned for mid-January for training and a new regular meeting date and time will be discussed.

ADJOURNMENT

The meeting was adjourned at 7:59 PM.