

**CITY OF ISSAQUAH**  
**Transportation Advisory Board**

6:00 PM  
 August 6, 2020

Virtual Meeting

**MINUTES**

**COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT**

*Board members:*

Cynthia Krass  
 Tom McDonald  
 Nina Milligan  
 Kobi Sunday, Youth Position  
 Sujata Goel  
 Marisol Visser  
 Madeline Yeh, Alternate  
 Emma Gruby, Alternate

*Administration/Staff:*

Stephen Padua, Senior Transportation  
 Planner

**CALL TO ORDER**

The meeting was called to order by Chair Nina Milligan at 6:04PM

**APPROVAL OF MINUTES**

- a) Minutes of June 26, 2020  
 The June 18, 2020 meeting minutes were approved with no edits.

**PUBLIC COMMENTS**

Connie Marsh provided spoke on the draft Mobility Master Plan and multiple edits that need to be made.

**AGENDA ITEMS**

- a) **Mobility Master Plan (MMP) Schedule Update, (I)**  
*Presented by:*  
*Stephen Padua, Senior Transportation Planner*

Stephen presented an updated schedule for the MMP and how it will be adopted as part of the 2020 Comprehensive Plan update.

- b) **July 28 City Council Study Session Report Out, (D)**  
*Presented by:*  
*Chair Nina Milligan,*  
*Vice-Chair Cynthia Krass*  
*Stephen Padua, Senior Transportation Planner*

Nina, Cynthia and Stephen summarized the good discussion with City Council at the July 28<sup>th</sup> Study Session on the draft Mobility Master Plan. City Councilmembers provided good comments on the plans content and design and requested a revised plan be brought to the September 8<sup>th</sup> City Council Meeting for final review.

c) **Review – MMP Draft Plan and List of Revised Changes, (D)***Presented by:**Stephen Padua, Senior Transportation Planner*

Stephen facilitated a discussion with the Board regarding the MMP draft plan and the ongoing revisions being made to the plan. Overall, the draft plan is getting restructured to improve flow and readability and to clarify the intention of the planning document. The major items being revamps are listed below:

- Executive Summary will be restructured and additional information will be added on existing conditions,
- Clarifying language on the use of the guiding principles,
- Additional language will be provided on the importance of maintenance of our system,
- Climate Change section needs additional information on how transportation contributes to greenhouse gas emissions,
- Additional language will be inserted throughout the plan to clarify the impact of the Covid-19 pandemic on the transportation system

d) **New – MMP Letter of Support, (A)***Presented by:**Chair Nina Milligan**Stephen Padua, Senior Transportation Planner*

Stephen and Nina facilitated the discussion to approve a letter of support that will go to the City Council as part of the next steps for the Mobility Master Plan. Some edits were incorporated into the letter and the board unanimously approved the letter to go to City Council.

**REPORTS**

## a) Staff Report

Staff updated the board on a few items:

- The City is in the process of hiring a new Transportation Manager, with the hope of having them start sometime in October.
- A recruitment process is also underway for a new Public Works Director with the hope of having the new director start by the end of 2020.
- The Streatery is still going strong and most of downtown businesses seem to be thriving with the current setup. Since the pandemic is lasting longer than anyone could've predicted, staff is exploring options to support businesses through the fall and winter time.

## b) Chair Report:

There was no report from the Chair

## c) Youth Report:

There was no report, but the board recognized the three youth and their upcoming attendance at college. The board thanked each of the youth board members on all their hard work and congratulated them on entering a new phase in their lives.

**OTHER BUSINESS / ANNOUNCEMENTS**

- a) At the time of this meeting, the next meeting was not yet scheduled. .

s

08-06-20 Transportation Advisory Board Minutes

**ADJOURNMENT**

The meeting adjourned at 8:08PM.