

CITY OF ISSAQUAH
Transportation Advisory Board

6:00 PM
 October 28, 2019

MINUTES

Eagle Room
 130 E. Sunset Way

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Board members:

Cynthia Krass
 Nina Milligan
 Sujata Goel
 Tom McDonald
 Marisol Visser
 Stephanie Salemann
 Kobi Sunday, Youth Position

Administration/Staff:

Stephen Padua, Senior Transportation
 Planner

Excused Absence:

Madeline Yeh, Alternate
 Emma Gruby, Alternate

CALL TO ORDER

Meeting called to order at 6:07pm.

APPROVAL OF MINUTES

Meeting minutes for September 23 approved.

PUBLIC COMMENTS

There was no public comment at this meeting

AGENDA ITEMS

(I) Informational, (A) Action Needed, (D) Discussion

a) **Board Schedule, (I)**

Presented by:

Stephen Padua, Senior Transportation Planner

The November and December board meetings have been cancelled, to give staff more time to progress on projects but to also account for membership absences around the holidays. Instead of holding two more meetings, the board will be asked to review other existing planning documents including but not exclusive to:

- The City-wide Strategic Plan
- The Parks Strategic Plan
- The existing Comprehensive plan: Transportation Element
- City of Kirkland Transportation Master Plan
- City of Redmond Transportation Master Plan

b) **Policy Update: IMC 12.10 Complete Streets, (D)**

Presented by:

Stephen Padua, Senior Transportation Planner

Stephen facilitated a discussion with the Board to review a policy for Complete Streets. The original policy currently in code was adopted in 2008 and is in need of an update to better accommodate the City's current vision for the transportation system. The Board made the following general recommendations in regards to the updated draft policy:

- Strongly consider use of policy and need for coordination to reduce redundancy between City policies,
- Be clear and consistent on language used to minimize confusion,
- Ensure policy has flexibility in language to maximize compliance while still achieving goals,
- Consider a stronger approval process on for exceptions,
- Ensure to vision zero is incorporated into the policy language.

c) **Policy Update: Traffic Calming Program, (I)**

Presented by:

Stephen Padua, Senior Transportation Planner

Stephen facilitated presented on a new traffic calming policy that the Board will work on in early 2020. The presentation included information about what traffic calming is and different approaches to managing traffic calming concerns. The development of a new policy has been underway with a project team consisting of staff and a consultant. In 2020, the Board will discuss new approaches and provide a recommendation to City Council on how best to address city-wide traffic calming concerns and projects.

REPORTS

Staff Report

- Staff did not provide a report.

Chair Report

- The acting Chair did not provide a report

Youth Report

- The Youth Board

OTHER BUSINESS / ANNOUNCEMENTS

Chair Milligan shared information about her recent trip to Europe and the transportation facilities she explored.

The next meeting is scheduled at 6:00 PM on Monday, January 27, 2019 in the Council Chambers.

ADJOURNMENT

The meeting was adjourned at 7:47pm.