

02-06-19 Transportation Advisory Board Minutes

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6:00 PM

Eagle Room, 130 E. Sunset  
Way, Issaquah WA

February 6, 2019

**MINUTES****BOARD AND ADMINISTRATIVE PERSONNEL PRESENT***Board Members:*

Cynthia Krass  
 Kyle Ochs  
 Tom McDonald  
 Nina Milligan  
 Kobi Sunday, Youth Position  
 Sujata Goel  
 Stephanie Salemann  
 AJ McGauley  
 Marisol Visser

*Administration/Staff:*

Stephen Padua  
 Kurt Seemann  
 Sheldon Lynne

*Alternate Members:*

Madeline Yeh  
 Emma Gruby

*Unexcused Absences:*

Derek Delvalle

*Please note, this agenda also serves as the special meeting notice pursuant to RCW 42.30.080.*

**CALL TO ORDER**

Stephen Padua called the meeting to order at 7:00 PM.

**APPROVAL OF MINUTES**

There were no meeting notes which needed action.

**PUBLIC COMMENT**

None.

**AGENDA ITEMS**

*(I) Informational, (A) Action Needed, (D) Discussion*

a) **Introductions, (I)**

*Presented by:*

*Stephen Padua, Senior Transportation Planner*

*Kurt Seeman, Transportation Manager*

*Sheldon Lynne, Public Works Engineering Director*

The group introduced themselves to each other and expressed their interests in transportation in Issaquah as part of this board. Senior Transportation Planner, Stephen Padua is identified as the primary contact and staff support for the board. Transportation Manager, Kurt Seeman

and Public Works Engineering Director, Sheldon Lynne were also identified as primary contacts for the board.

b) **Group Exercise, (I)**

*Presented by:*

*Stephen Padua, Senior Transportation Planner*

Stephen Padua led the group through an introductory exercise to explore the boardmembers' interests in the group but also to explore organizational needs to keep each member engaged on the board. The results of this exercise will help inform staff and the future chairs in their process to develop future work plans and agendas.

c) **Meeting Procedures, (I)**

*Presented by:*

*Stephen Padua, Senior Transportation Planner*

Stephen Padua described the basic requirements for board meetings and topics for discussion at the next two special meetings. The information provided included:

- an explanation of the agenda Robert's Rules of Order,
- the agenda format,
- how items will be presented,
- and practicing voting procedures.

d) **Board and Commissions Structure, (I)**

*Presented by:*

*Stephen Padua, Senior Transportation Planner*

Stephen Padua described the other City Boards and Commissions and their roles as advisory groups to the City Council. Due to the complexity of the transportation system, staff expect a need to coordinate with other boards and commissions to ensure a comprehensive approach toward addressing transportation needs city-wide. This discussion served as an introduction to all the boards and commissions.

## **OTHER BUSINESS/ANNOUNCEMENTS**

- Public Works Engineering Director, Sheldon Lynne, thanked the board for their time and described the administrations excitement for this board and the coming work on the Mobility Master Plan.

The next meeting is currently scheduled for February 25, 2019 at 6:30 PM in the Council Chambers.

## **ADJOURNMENT**

The meeting was adjourned at 8:10 PM.