

6:30 PM
February 11, 2020

MINUTES

Eagle Room,
130 E. Sunset Way, Issaquah WA

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Commissioners:

Charlee Roundhill
Heather Stapf
Madeline Fish (*Excused Absence*)
Nilendu Pal
Robin Kelley (*Excused Absence*)
Ryan Opitz
Shari Gehrke
Stephanie Angula

Youth Board Representatives:

Nathan Beh

Administrative Staff:

Tina Eggers, City Clerk

CALL TO ORDER

The meeting was called to order at 6:34 PM.

APPROVAL OF MINUTES

- a) Minutes of January 21, 2020

The minutes were APPROVED as presented by unanimous consent.

REGULAR BUSINESS

- a) **Annual Report – review, approve or delegate**

Commissioner Stapf will compile and edit the report. She will send it out to the group as once it is finalized. Commissioner Angula offered to be additional support to finalize the report if need be. Report due February 15, 2020.

- b) **2020 Sister City Focus – determine direction**

Strong desire to focus efforts on hosting an artist from ONE of our sister cities during Salmon Days.

IT WAS MOVED AND SECONDED, TO:

Engage Sunndal, Norway and prioritize a Sunndal artist for the upcoming Salmon Days; yet continue efforts to maintaining engagement and involvement w/ Chefchauen, Morocco.

MOTION PASSED UNANIMOUSLY.

- c) **Retreat Brainstorming Ideas – review, prioritize, approve**

Commission reviewed the 2020 Brainstorming Project list. Discussion surrounding the priorities of next year beyond Salmon Days. Commission commits to prioritizing:

- o **Mayor-to-Mayor Connection** (intended to be coupled with MOUs)
Commissioner Staph to make contact with Mayor's Office and will report back at next meeting.

- **Arts Commission Collaboration**
Commissioner Roundhill to look through Arts Commission minutes and report back interesting notes at next meeting to help determine the importance of having someone present at their meetings.
 - **Fundraising Sources**
Commissioner Opitz will continue looking into means to house funds raised and report updates at next meeting. (More information provided under Other Business below.)
 - **Social Media**
Commissioner Stapf will put together a rough editorial proposal for the Commission to review before next meeting.
- d) **Committees – evaluate, determine next steps**
Subcommittees for 2019 were dissolved as of December 2019. It was agreed by unanimous consent that any future subcommittees will be established on an as needed basis.

REPORTS

As noted under Regular Business, Commissioner Stapf to review and compile annual for submission by February 15, 2020.

OTHER BUSINESS / ANNOUNCEMENTS

- a) Parking Lot -- Commissioner Opitz made contact with Clare Petrich, on the board of Sister Cities International. She is also the chair for the Tacoma Sister Cities Commission. Information is as follows with emails to follow up with more info:
- Claire recommended the Commission seek out a 503c partner to hold our financials.
 - Film Festival at the end of March
 - Glass blower coming from Norway
 - Upcoming Gala
- b) Youth Mental Health Conference coming up March 21, 2020. Open to students and community members / health practitioners / etc.

ADJOURNMENT

The meeting was adjourned at 8:30 PM.