

05-14-19 Issaquah Sister Cities Commission Regular Meeting Minutes

**CITY OF ISSAQUAH  
Sister Cities Commission Regular Meeting**

7:00PM  
May 14, 2019

Coho Room  
130 E. Sunset Way

**MINUTES**

**COMMISSIONERS AND ADMINISTRATIVE PERSONNEL PRESENT**

*Commissioners:*

Stephanie Angula  
Mohamed Belali (*Excused Absence*)  
Shari Gehrke  
Mary Harris  
Robin Kelley  
Ryan Optiz  
Nilendu Pal  
Charlie Roundhill  
Heather Stapf

*Youth Board Representatives:*

Nathan Beh  
Jacob Hansen

*Administrative Staff:*

Tina Eggers, City Clerk

**CALL TO ORDER**

Robin Kelley called the meeting to order at approximately 7:05 PM.

**APPROVAL OF MINUTES**

A motion to approve the April 9, 2019 minutes was made by Heather Stapf and was seconded by Shari Gehrke. Robin Kelley called for the vote. Minutes were approved unanimously.

**ELECTION OF OFFICERS**

Tina Eggers stated that the Commission does not have any alternates at the current time. Heather Stapf was nominated by Shari Gehrke to serve as Chair of the Commission in the 2019-2020 year. Stephanie Angula stated that she would like to serve as Vice-Chair. Heather Stapf stated that she would like to see Mary Harris serve as an officer.

Robin Kelley called for a vote on the slate as presented and it passed unanimously.

Officers for 2019-2020 were elected as follows:

- Heather Stapf – Chair
- Stephanie Angula – Vice-Chair
- Mary Harris - Secretary

**BUSINESS ITEMS**

Bylaws: Draft Rules & Regulations

- Tina Eggers reviewed draft bylaws and stated that any revisions/changes be sent to Heather Stapf and her so that a revised version could be presented during the next regular meeting at which time the Commission could vote to approve the bylaws.
- It was suggested that Student Advisory Council role(s) be added to the bylaws. Jacob Hansen agreed to take the lead on developing the role description language.

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- Commission discussed implementing an earlier start time and suggested alternate locations for the meeting in order to more fully allow for collaboration.
- Commission aligned on need to have Committees. Heather Stapf will recommend standing committees for 2019-2020 year during the next regular meeting. Additional Commissioner input is to be submitted via email and is due to Heather and Tina by June 3, 2019
- Agenda structure was presented to Commission and will be finalized during next month's meeting.

Work Plan Priorities

- Commission aligned on beginning recruitment of artist for this year's Salmon Days festival from Sunndal, Norway. Shari Gehrke will make contact with artist and Commissioner in Sunndal.
- Discussion of the MOUs was postponed to the June regular meeting. Tina Eggers reminded the Commission that the Moroccan MOU expires this year.
- Commission will not travel to attend SCI Conference in Houston this summer due to other priorities.
- Commission will revisit the work plan priorities and timelines during the June regular meeting.
- Jacob Hansen stated that he would like to revitalize previous efforts to develop a pen pal program with French students in Chefchaouen. Mary Harris asked him to also think about how Sunndal might also have a pen pal program.

On-boarding Next Steps

- Stephanie Angula stated that she would lead the on-boarding efforts with new Commissioners Ryan Optiz and Charlie Roundhill.

**PUBLIC COMMENTS** – None.

**OTHER BUSINESS/ANNOUNCEMENTS**

- Departing members of the Library Board will be extended an invitation to apply for the Commission's alternate seats. Stephanie Angula volunteered to talk with any interested individuals.

**ADJOURNMENT**

There being no further business to come before the Commission, the meeting was adjourned at approximately 8:45 PM.