

CITY OF ISSAQUAH
Planning Policy Commission

6:30 PM
 September 27, 2018

MINUTES

Council Chambers
 135 E. Sunset Way

PPC AND ADMINISTRATIVE PERSONNEL PRESENT	
<p>PPC Commissioners Present: Joan Probala, Chair AJ McGauley, Alt. (Acting as Voting Member) Bill Rinehart Jason Voiss, Alt. (Acting as Voting Member)</p> <p>Members Not Present (Excused): Ron Faul, Vice Chair Joy Lewis Troy Rahmig Lindsey Walsh</p>	<p>Administration/Staff Present: Trish Heinonen, Policy Planning Manager Christen Leeson, Senior Planner Emily Arteche, Senior Planner</p>

CALL TO ORDER

PROBALA, Chair, called the meeting to order at 6:30 PM.

REGULAR BUSINESS

- a) **Discussion - 2018 Comprehensive Plan Amendments: Transportation Element Appendix B, Implementation Strategies, (I)**

Presented by:

Trish Heinonen, Planning Policy Manager

Christen Leeson, Senior Planner

Leeson made staff's presentation on the Transportation Element, as detailed in the agenda packet. McGAULEY asked for clarification of transportation concurrency. Heinonen explained how a concurrency model is used to calculate impact fees so that growth pays for growth. It also shows us where we should be thinking about adding capacity projects to the Transportation Improvement Program (TIP) list, she added, and serves other purposes as well.

Leeson reviewed changes that reflect the 2019-2024 TIP map; the Commute Trip Reduction Act; a definition of Transportation Management Action Plan (TMAP); and a definition of Non-Drive Alone Trips (NDAT). McGAULEY suggested changing "commute" to "trip," adding "or another destination," and other minor changes to the NDAT definition. Leeson continued with proposed changes related to ST-3, specifically to Goal H and T Policy H-6. McGAULEY noted that his understanding is that an operations and maintenance facility for light rail is not currently planned for Issaquah, pending expected changes in technology.

Leeson continued with T Policy H-8 and H-9. McGAULEY made minor language suggestions. He also suggested including language to indicate interest in identifying a site for ST-3 to help make I-90 more permeable. Leeson replied she would propose that PPC address that next year, pending the release of the results of the Strategic Plan work now under way. Heinonen said that issue needs more attention than just the Comprehensive Plan process, and will likely be within the purview of the new Transportation Advisory Board. PROBALA said she doesn't think that any mention of where the ST-3 light rail project might be sited should be included now.

Heinonen continued staff's presentation of #12, Update and prioritize implementation strategies (Appendix B), as requested by PPC. She said based on PPC's direction, staff structured the

implementation plans as having immediate, short-term, and long-term actions, and talked with each department about their most recent adoption date and anticipated update. The results are in Appendix B. She noted that there is no requirement for the City to fund these projects.

She gave additional details about the actions listed in the appendix. McGAULEY asked what is meant by “promote” in #6, “Promote historic landmarks.” Heinonen said the City intends to be more proactive in letting property owners know what is required to designate landmarks around the City, including historic preservation. RINEHART asked what is the process for moving items from the appendix to the Comprehensive Plan. Heinonen said the appendix helps keep track of the current status of plans and when they will be next updated. The fact that they are in an appendix does not mean they are somehow not active, she added. Leeson added the Council did think that some of these items were too actionable to be included in the Comprehensive Plan and were more appropriately listed in an appendix. Heinonen said PPC could recommend that an item scheduled for an update in the later years should be updated sooner, although funding may or may not be available, and gave examples. She continued the other purpose for creating the appendix is to pull together all the tools the City has to implement its vision.

PROBALA noted the LOS (level of service) for fire and police is listed as coming in 2018. Heinonen said the data collection is taking place now, and establishing the LOS is scheduled to take place in early 2019. VOISS clarified that in some cases, data collection is under way and so updates will take place in the later years, not necessarily because those items have a lower priority. Heinonen replied correct, and in some cases, they will be updated in the later years because they are on a six- or ten-year review cycle.

PROBALA asked about the One Percent for Art program. Heinonen said her understanding is that staff (Amy Dukes) plans to complete the plan in 2019. PROBALA asked is the Arts Commission involved with developing that plan. Heinonen said she assumes so, but will follow up with Dukes on more details about the program.

McGAULEY asked whether the ST-3 planning process should be called out as a separate line item, given its importance. Leeson said that work on ST-3 will come out of the Master Mobility Plan and the City’s Strategic Plan. McGAULEY asked is developing some specifics around ST-3 considered an immediate action. Leeson said she would advise waiting for the Strategic Plan results. Heinonen added however, staff can add it to PPC’s recommendation and Council can remove it if they so choose. RINEHART asked whether that would be an immediate or a short-term action. McGAULEY said by 2020, it seems that the City would want to have staked out at least a preliminary position, and suggested it be included as an immediate action. Staff agreed to include “...including ST-3.”

McGAULEY asked about references to preserving view corridors. Heinonen referred to a previous PPC discussion that specified the views to be protected. She noted any view corridor to be protected has to be viewable from a public place, such as a park or a street. Leeson read LU 9 that speaks to view preservation. Staff will check whether it is addressed in the Central Standards and will e-mail it to PPC members. (Note: this is addressed in Central Standards)

OTHER BUSINESS / ANNOUNCEMENTS

- a) Upcoming Schedule. Heinonen described the topics to be discussed at upcoming meetings in October and November.

Heinonen described the citywide Strategic Plan survey now under way, and encouraged PPC members to fill out the survey before October 8.

She said the Olde Town Subarea Plan Update and the Table of Permitted Uses will be reviewed one more time by the Council Land and Shore Committee before being forwarded to Council for action by the end of October.

McGAULEY noted that having a representative from the Issaquah School District at the table for the discussion on compact schools is very important, and encouraged staff to find an alternate meeting date for the discussion if ISD representation is not available. Staff agreed.

AUDIENCE COMMENTS

None.

ADJOURNMENT

With no additional business to discuss, PROBALA adjourned the meeting at 7:16 PM.

Respectfully submitted,

Susan Lowe
Recording Secretary