

Planning Policy Commission
5-24-18

**CITY OF ISSAQUAH
PLANNING POLICY COMMISSION
MINUTES**

May 24, 2018

City Hall South
Council Chambers

135 Sunset Way
Issaquah, WA 98027

PPC MEMBERS PRESENT	STAFF PRESENT
Joan Probala, Chair	Trish Heinonen, Planning Policy Manager
Lindsey Walsh	Christen Leeson, Senior Planner
Joy Lewis	Keith Niven, Dev. Svcs & Econ. Dev. Director
Ron Faul, Vice Chair	INCOMING PPC MEMBERS PRESENT*
Troy Rahmig	Bill Rinehart
PPC MEMBERS NOT PRESENT	Jamie Rosen
AJ McGauley, Alt.	Chris Rodriguez, Alt.

PROBALA, Chair, called the meeting to order at 6:30 PM.

APPROVAL OF MINUTES

MOVED BY RAHMIG, SECONDED BY WALSH that minutes of the PPC meeting on May 10, 2018 be approved as presented. MOTION CARRIED UNANIMOUSLY.

OTHER BUSINESS/ANNOUNCEMENTS

PROBALA welcomed new members RODRIGUEZ, RINEHART and ROSEN to the Commission. Introductions were made. She noted another new member will be coming on board in July.

Heinonen explained how PPC members can participate in an upcoming ARCH bus tour on June 6, 2018, highlighting East King County housing; and gave information about the opportunity to attend a July 11 open house at Pickering Barn and take an online survey on developing a vision for Gilman.

ORIENTATION/TRAINING (I)

The Commissioners divided into two teams. Heinonen reminded the Commissioners that the new members are not “official” until June 14.* Elections of Chair and Vice Chair will also take place at the June 14 meeting.

Heinonen led a training session focused on important aspects about the role of a Commissioner, specifically a Planning Policy Commissioner, including the following:

- Ramifications of following the Open Public Meetings Act (OPMA);
- Ethics, specifically actions that Commissioners should not take;
- Classes protected against harassment;
- Potential violations of the OPMA and how to avoid them;
- PPC’s main purpose or reason for existence;
- How PPC’s function differs from that of the Development Commission;
- The Growth Management Act (GMA), specifically what the state hoped to solve by establishing the GMA, and the GMA’s goals;
- Issaquah and the Urban Growth Boundary;

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- Growth targets (housing and jobs) mandated by the State;
- Annexations and the City's annexation history;
- Groups that work with the City, including King County/Metro Transit, Puget Sound Regional Council (PSRC), Sound Transit, A Regional Council for Housing (ARCH), Sound Cities Association (SCA), and Joint Recommendations Committee (JRC);
- The Comprehensive Plan v. the Land Use Code, Elements in the Comp Plan and Chapters in the Land Use Code, and examples of language used in the policies and regulations;
- How PPC interacts with the Comp Plan and the Land Use Code through the amendment process established for each;
- Subarea plans, including those as part of the Olde Town Subarea Plan;
- Olde Town Design Standards;
- The recent development moratorium (September 2016 to May 2018) enacted by Council, and items in the moratorium work plan on which PPC participated;
- Central Issaquah Plan (CIP) v. the Central Issaquah Development and Design Standards (CIDDS);
- A typical annual calendar, month by month, for PPC's work;
- The role and importance of alternate members;
- A sample page from the Comp Plan amendment docket;
- A typical agenda for a PPC meeting and requirements for attendance at meetings;
- How to access important documents, maps, and City information on the City's website;
- Plans for a sample project to be presented to the Development Commission.

Heinonen referred to the projected schedule for PPC meetings for the remainder of 2018, included in the agenda packet.

TOUR OF OLDE TOWN SUBAREA PLAN AREA (I)

PROBALA said the purpose of the Olde Town Subarea tour is to allow PPC members the opportunity to tour areas of the Olde Town Subarea and observe existing conditions. No formal or final action will take place. She said a map will be displayed for the viewing audience and is available in a printed version here in the Council Chambers.

The tour departed from the Council Chambers and included stops at 3rd Avenue NE and NE Birch Street; the Grange, at 145 NE Gilman; 297 1st NW; Issaquah Middle School, at 600 2nd Ave. SE; and 5th Ave. SE and SE Andrews Street.

ADJOURNMENT

With no additional business to conduct, the meeting was adjourned at the conclusion of the tour, about 9:10 PM.

Respectfully submitted,

Susan Lowe
Recording Secretary