

**CITY OF ISSAQUAH
Park Board**

7:00 PM
November 22, 2021

DRAFT MINUTES

Virtual Meeting

BOARD AND ADMINISTRATIVE PERSONNEL PRESENT

Board Members:

Bradley Book
Brenda Spears (Alternate) (Absent)
Chris Kovac
Ruben Nieto
Jeremy Noble (Alternate) (Absent)
Jonathan Richardson
Linda Whitworth (Excused)
Danielle Wolfrom Githens
Marlene Waxse (Excused)
Zach Szablewski

Administration/Staff:

Allen Quynn
Gary Schimek
Jeff Watling
Jennifer Fink
John Mortenson
Matt Ellis
Milissa Ching

CALL TO ORDER

APPROVAL OF MINUTES

- a) Minutes of October 25, 2021 Approved by Book

Amendments:

Remove Carl from attendee list.

Updates: Review of Rules and Regulations, include the two specific items

- Increase quorum to 5 people
- Shorten submission time for agenda material.

PUBLIC COMMENTS

None

REGULAR BUSINESS

- a) **Newport Way, (D), (A)**

Presented by:

John Mortenson, Transportation Engineering Manager

Mortenson thanked for those who have attended Joint Meeting.

Draft letter to Mayor Pauley advising on the project.

Asking the Park Board if they have additional comments to be added to the letter.

- Concept A comments: Githens preference. Richardson, clarification about bike directions for school children.
- Concept B comments: shared use (bike/pedestrian) safety
- Board preference is split between concept A and B. All members are comfortable with either option A or B.

Park Board discussion about safety. In Issaquah, bikes on sidewalks is legal.

Githens Motioned to approve the letter with the inclusion of tonight's comments. Szablewski seconded. Unopposed.

b) **Surface Storm Water Master Plan, (I), (D)**

Presented by:

Gary Schimek, Utilities Engineering Manager, and Matt Ellis, Senior Engineer

Schimek introduced himself and his team. He provided an overview of the strategic plan with requests from the board on specific questions.

Presentation Highlights:

- Focus Area #1 Collaboratively Plan Future Utility Needs
- Focus Area #2 Protect Our Natural Resources
- Focus Area #3 Invest in the Employee Experience
- Focus Area #4 Responsibly Manage Existing Utility Assets
- Focus Area #5 Transparent Community Engagement
- Focus Area #6 Fiscal Responsibility

Line of Sight Focus Areas Through Actions presented by Ellis.

Next Steps

Q & A with the board members.

c) **Scholarship Program Policy Update, (I), (D)**

Presented by:

Jeff Watling, Parks and Community Services Director

Bernsten and Ching provided an overview of the existing program and proposal for the amended program moving forward:

Transition to a fee reduction model. Vs. a limited revenue funding source.

Staff will need to request the ability to modify the program and the approval for a fee reduction program to council in 2022.

This scholarship would cover all Recreation programs.

Park Board discussion:

- Simplify the application process
- Equity of access to registration (holding spots for people with no access to computer)
- Likes the less restrictive program

Unanimous support from the Park Board to move forward with this modified program.

d) **Anchor Parks Update, (I)**

Presented by:

Jennifer Fink, Park Planner and Project Administrator

Fink provided an update on the Anchor Parks.

- Recap from October Park Board
- Aerial orientation to parks recap
- Anchor Parks Kick-off prompt question

Park discussion/questions – next steps

REPORTS

a) Chairperson's Report

- Book shared his thanks for a successful year of the Park Board.
- Holiday break – no meeting in December.
- Potential special meeting in January
- Kokanee workgroup meeting update
- Weed control project at Lake Samm. State Park managed by Trout Unltd.
- Kokanee film update
- FLSSP meeting update
- Task force update
- Park District for future funding

b) Youth Report

- YAB meetings
- 6 project groups working on upcoming events in 2022
- Advocacy committee groups
- State of Mind Conference
- Children in need workgroup
- Introduced Sean Fan, who provided information about himself

c) Director's Report

- City Council adopted the 2022 budget
- 2021 Workplan review in January and 2022 plan
- 2022 Park Board work plan
- Happy Thanksgiving and December Holidays

OTHER BUSINESS / ANNOUNCEMENTS

- Githens, City Survey regarding businesses. Struck her as odd that there was not a category for indoor recreation.

ADJOURNMENT 9:10 PM