

**CITY OF ISSAQUAH
Park Board**

7:00 PM
September 27, 2021

DRAFT MINUTES

Virtual Meeting

BOARD AND ADMINISTRATIVE PERSONNEL PRESENT

Board Members:

Bradley Book
Brenda Spears (Alternate)
Chris Kovac
Ruben Nieto
Jeremy Noble (Absent)
Jonathan Richardson (Excused)
Linda Whitworth (Absent)
Danielle Wolfrom Githens (Absent)
Marlene Waxse (Excused)
Zach Szablewski

Administration/Staff:

Jeff Watling
Jennifer Fink
Milissa Ching

CALL TO ORDER

APPROVAL OF MINUTES

- a) Minutes of August 23, 2021 Approved by Book

PUBLIC COMMENTS

None

REGULAR BUSINESS

- a) **Open Government Training, (I)**

Presented by:

Tisha Gieser, City Clerk

- OPMA, defined
- Penalties
- PRA, Public Records Act
- Code of Ethics
- Board member questions and answers with Gieser
- Rule and regulations will need to be updated from 4 to 5 for quorum

- b) **Title 18 follow-up from joint PPC meeting – (D)**

Presented by:

Jeff Watling, Parks and Community Services Director

- Watling provided a follow up to provide an opportunity for the board to have a discussion and give feedback on the Title 18 joint meeting with PPC
- Park board members shared their thoughts regarding the special meeting with the PPC which included:
 - o Process familiarity
 - o Request for specific questions from PPC for Park Board comment

- Thoughts about a City of many parks
- Tree canopy growth

c) **2022 Proposed Budget - (I), (D)**

Presented by:

Jeff Watling, Parks and Community Services Director

- Presentation on 2022 proposed budget
- Budget Process
- Parks and Community Services proposed additions and reallocations
- *Proposed transfer of facilities to new Admin Services department
- Recreation Services: staffing, fee increases and scholarship program
- Park Operations: staffing, landscape program, trail repair, trail map update
- One-time capital requests
- Discussion and Next Steps

d) **Wayfinding/Park Signs - (I), (D)**

Presented by:

Jennifer Fink, Park Planner and Project Administrator

- Presentation of proposed final sign design
- Next Steps
- Phase 1 Implementation in 2022
- Park Board thoughts on the final design:
 - Nieto likes it is easy to see – looks fantastic
 - Kovac, question about anti-graffiti
 - Support for design
 - Book shared issue with initial colors, supports current design

e) **Blackberry Park - (I), (D)**

Presented by:

Jennifer Fink, Park Planner and Project Administrator

- Fink provided an overview of the community feedback
- Design packaged being prepared for permitting
- Bid construction January 2022 – April 2022
- Park Board discussion
 - Fiscal inquiry regarding roll over of funds to 2022

REPORTS

a) Chairperson's Report

- CIP Task Force Update

b) Youth Report

- Watling met with YAB
- Program plans for 2021 - 2022

c) Director's Report

- Pool update, discussion with school district for partnered work. Application for feasibility for to potentially expand the current aquatic site.
- Hillside park update: Mitigating and reallocation the wetland and re-establishing the playfield.

09-27-21 Park Board Minutes

- Establishing criteria in Hillside Park to mitigate the wetland.
- Holiday lighting again in 2021
- Update on Ranger Program from Walters at future meeting

OTHER BUSINESS / ANNOUNCEMENTS

ADJOURNMENT

The next meeting is currently scheduled for October 25, 2021.