7:00 PM
January 27, 2020

DRAFT MINUTES

Pickering Room, 1775 12th Avenue NW, Issaquah WA

BOARD AND ADMINISTRATIVE PERSONNEL PRESENT

Boardmembers:
Apryle Craig (Alt.)
Bradley Book
Carl Riess
Chris Kovac
Danielle Githens
Jeremy Noble
Joe Frauenheim (Absent) (Excused Absence)
Jonathan Richardson
Linda Whitworth
Marlene Waxse (Alt.) (Excused Absence)
Ruben Nieto (7:02 PM)

Administration/Staff:
Jeff Watling
Brian Berntsen
Milissa Ching
Jennifer Fink

CALL TO ORDER

Book called the meeting to order at 7:00 PM

APPROVAL OF MINUTES

a) Minutes of November 25, 2019
IT WAS MOVED BY RICHARDSON, SECONDED BY KOVAK TO:
Approve the minutes of November 28, 2019 as written.

Approved 7-0

PUBLIC COMMENTS

None

REGULAR BUSINESS

a) **2020 Department Work Plan, (I)**
Presented by:
Jeff Watling, Parks and Community Services Director

Watling highlighted items from the 2019 major work plan including:

- Continuation of the parks master planning efforts underway by Methun
- Bergsma acquisition
- E. Sunset trailhead
- Parks strategic plan adoption
- Falls Dr. trail
- Parks resource management plan
- City facilities study
- Pickering Barn acoustic panels
- HVAC replacement
- Senior Center transition to long-term city operation
- Community Center flooring/programming modifications
- Business practices review and implementation of new software
- Dog Park (75% complete)
- Bike Skills Park (50% complete)

- Park Signage and Wayfinding (25% complete)
- Swamp trail boardwalk (90% complete)

Watling reviewed items on the 2020 major work plan including:

- Department name
- Dog Park, Bike Park and Anchor Park Master Plans
- State RCO Grant(s) – Bergsma
- Wayfinding/Parks and Trail signage
- Harvey Manning Park trail work
- Hillside neighborhood park – play area design and install
- Central Park pad 3 turf – design and bid package prep for 2021 replacement
- Green Issaquah
- Squak Mountain access trail
- Confluence park bridge deck – art
- City properties/facilities assessment
- Aquatics long-range planning with ISD
- Spring soccer program
- Community Center before/after school program
- Arts & Human Services integration to Parks and Community Services department
- Specialized recreation fee model and DSHS reimbursement changes
- Scholarship program review and analysis

b) **Parks Master Plans, (I)**
Presented by:
Jeff Watling, Parks & Recreation Director and Jennifer Fink, Park Planner

Watling provided a brief overview of the work done by Mithun to date including the vision pages that Fink will review.

Fink shared the goals and priorities that encompass all three parks. She touched on the past community engagement events as well as past meetings with the Park board to obtain feedback and input.

The resulting 3 Visions for each park are the result of that work so far.

Tibbetts Valley Park

- Vision statement
- Themes and priorities
- Programming focus

Veterans' Memorial Field

- Vision statement
- Themes and priorities
- Programming focus

Spine Concept

REPORTS

a) Director's Report

- Reorganization – Arts and Human Services joined Parks and Community Services

b) Chairperson's Report

- Kokanee workgroup quarterly meeting

    - 2019/2020 count = 292 fish
- Waterway/culvert improvements statewide – 3 in Issaquah
- Spawning grounds premiere was a success
    - Upcoming Seattle premier at UW cultural house
- Kokanee brochure
- Audience comments
- Board applications are due by the end of March

OTHER BUSINESS / ANNOUNCEMENTS

ADJOURNMENT – 8:45 PM

The next meeting is currently scheduled for February 24, 2020.