

CITY OF ISSAQUAH
Lodging Tax Advisory Committee

11:00 AM
December 7, 2022

MINUTES

Hilton Garden Inn Boardroom,
1800 NW Gilman Blvd, Issaquah

MEMBERS AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Committee:

Russel Joe, Councilmember (Chair)
Laura Lee, Village Theatre
Matthew McReynolds, Springhill Suites
Marriott
Julie Hartwig, Chamber of Commerce
John Parizak, Hilton Garden Inn

Administration/Staff:

Jen Davis Hayes, Economic Development
Manager
Farel Otieno, Economic Development
Coordinator
Juliana da Cruz, Economic Development
Coordinator
Chris- Grabowski, Deputy City Clerk

SPECIAL MEETING

Please note, this agenda also serves as the special meeting notice pursuant to RCW 42.30.080.

Join the meeting in-person at the address above, or virtually using the following options:

Join by Computer

- Webex Meetings [meeting link](#)
- If needed, meeting password is 98027

Join by Phone

- Call 1-206-207-1700, enter meeting number (access code) 2493 840 3667#

If planning to make verbal comments, please email jenh@issaquahwa.gov. Submit written comments to ltac@issaquahwa.gov.

CALL TO ORDER

The meeting was called to order at 11:00 AM.

PUBLIC COMMENT

No public comment

APPROVAL OF MINUTES

- a) Minutes of October 25, 2022

John Parizak, motioned, Matthew McReynolds, seconded to approve the minutes as presented.

AGENDA ITEMS

a) **Open Public Meetings and Public Meeting Acts Training (I)**

Presented by:

Chris Grabowski, Deputy City Clerk

Chris, Deputy County Clerk, gave a training session on open government. The training focused on public meetings, public information, and public records.

REPORTS

a) **City Council Report (I)**

Presented by:

Councilmember Russell Joe

The new LTAC Committee chair will be named next year January.

b) Timing

Jen, the Economic Development Manager, mentioned that we plan to meet every other month beginning in February of next year.

ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 11:55 AM.

INQUIRIES

Please contact Jen Davis Hayes at jenh@issaquahwa.gov.

Note: Times listed for meetings topics are approximate and items are subject to being shifted from the original order.

(A) Action, (D) Discussion, (I) Information