

CITY OF ISSAQUAH
Lodging Tax Advisory Committee – Special Meeting

10:00 AM
February 25, 2021

Virtual Meeting

MINUTES

MEMBERS AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Committee:

Stacy Goodman, Councilmember (Chair)
James Calabrese, Springhill Suites Marriott
Jarod Munzer, Cougar Mountain Zoo
Kathy McCorry, Chamber of Commerce,
(Excused Absence)
Will Parkinson, Hilton Garden Inn

Administration/Staff:

Benton Coblentz, Economic Development
Coordinator and Commission Liaison
Jen Davis Hayes, Economic Development
Manager

CALL TO ORDER

The meeting was called to order at 10:02 AM.

APPROVAL OF MINUTES

- a) Minutes of Nov. 19, 2020

IT WAS MOVED BY PARKINSON, SECONDED BY GOODMAN; MOTION CARRIED (3-0) WITH ONE ABSTENTION, TO APPROVE THE NOVEMBER 19, 2020 MINUTES AS PRESENTED.

AGENDA ITEMS

- a) **Introduction & Welcome, (I)**

Presented by:
Benton Coblentz, Economic Development Coordinator

Commissioners introduced themselves to welcome new Commission member Jarod Munzer.

- b) **2020 Funding Recommendations Update, (I)**

Presented by:
Benton Coblentz, Economic Development Coordinator

Benton Coblentz presented update on status of 2020 funding contracts.

- c) **Approve Funding Application & Timeline, (A)**

Presented by:
Benton Coblentz, Economic Development Coordinator

Benton Coblenz reviewed the 2020 funding process to determine 2021 funding guidelines. Commissioners discussed the proposed criteria and timeline.

No public comments were provided.

IT WAS MOVED BY PARKINSON, SECONDED BY CALABRESE TO ISSUE THE 2021 FUNDING APPLICATION WITH A ONE MONTH APPLICATION ACCEPTANCE THAT MOVES THE REVIEW AND COUNCIL APPROVAL EARLIER, NOTE PREFERENCE TO END PROJECTS BY THE END OF OCTOBER BUT ALLOWING FLEXIBILITY TO EXTEND PROJECT END DATE, AND ACCEPT APPLICATIONS FROM PREVIOUSLY FUNDED ORGANIZATIONS WITH NO GUARANTEES THAT FUNDING WILL BE PROVIDED. MOTION CARRIED (4-0)

REPORTS

a) City Council Report Out

Councilmember Goodman shared that the City Council recently approved \$250,000 from general fund for business assistance.

In addition, City Council approved \$45,000 for "Fit and Fun" projects to support outdoor activities as recommended by the Mayor's Recovery Task Force.

b) 2021 Schedule

Staff will discuss the option to move all the May 2021 topics to an April 2021 meeting.

ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 10:57 AM.