

01-15-25 Human Services Commission Minutes

**CITY OF ISSAQUAH**  
**Human Services Commission**

6:30 PM  
 January 15, 2025

**MINUTES**

Steelhead Room, 235 1st Ave.  
 SE, Issaquah

**COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT**

*Commissioners:*

Jaime Fajardo, Chair  
 Trish Bloor  
 Manny Brown  
 Maury Edwards, *virtual attendance*  
 Madeline Fish  
 Huma Mohibullah  
 Lucrecia Choto, absent  
 Preston Miele, youth representative, *virtual attendance*

*Administration/Staff:*

Hannah Roberts, Sr. Human Services  
 Coordinator  
 Brenda Parker, Human Services Manager

**CALL TO ORDER**

Commissioner Chair FAJARDO called the meeting to order at 6:37 pm.

**PUBLIC COMMENTS**

No public comments or public members in attendance.

**APPROVAL OF MINUTES**

- a) Minutes of December 18, 2024.

FAJARDO introduced the minutes of December 18, 2024. Commissioner EDWARDS motioned to approve the minutes of December 18, 2024. Commissioner BROWN proposed changes to section Other Business/Announcements to change the typo “window storm” to “windstorm”. Commissioner BLOOR seconded the motion with the proposed edits. There was unanimous consent to approve the minutes with the proposed edits.

**AGENDA ITEMS**

- a) **2025 Human Services Commission Workplan & Site Visit Plans (A)**

*Presented by:*

*Hannah Roberts, Sr. Human Services Coordinator*

ROBERTS reviewed the updated 2025 Human Services Commissioner workplan with the edits from the previous commission meeting to reflect the changes discussed. This included more details regarding site visits, non-profit organizations presenting and joint meetings.

FAJARDO introduced the 2025 Human Services Workplan. Commissioner FISH motioned to adopt the 2025 Human Services Workplan. Commissioner MOHIBULLAH seconded the motion. There being no proposed edits, the workplan was approved by unanimous consent.

Commissioners discussed in more detail the 2025 site visit plan, expectations and preferred organization. Commissioners will communicate to staff their preferred location; staff will provide an introduction email to the organization’s staff to schedule a site visit, and staff will share community organization events throughout the year. After the site visit commissioners will present at the following commission meeting about the experience and share information about the organization.

**Human Services Division Updates (I)**

*Presented by:*

*Hannah Roberts, Sr. Human Services Coordinator*

ROBERTS provided updates regarding Human Services Division that included Commission recruitment, Human Services grants, the Behavioral Health and Homeless Outreach and the Emergency Housing Program. Human Services Commission recruitment starts end of January and there will be two vacant positions need to be filled. ROBERTS shared an update on the progress of the Human Services Grants and advance payments. ROBERTS shared an update regarding the Behavioral Health team staffing, referrals, highlights and challenges. ROBERTS shared an update on the Emergency Housing Program that closed in August 2024 and the progress of finding an alternative option.

**REPORTS****a) Chair and Commissioner Reports**

No chair of commissioner reports

**b) Youth Report**

MIELE provided an update about recent past events held by the Issaquah Youth Advisory Board and upcoming events they are planning. MIELE encouraged commissioners to look at the social media feeds for more details of the events.

**c) Staff Report**

ROBERTS shared that Black History Month will be celebrated at Blakely Hall in partnership with Issaquah Highlands Council and Onyx for an art display.

**OTHER BUSINESS / ANNOUNCEMENTS**

No other business or announcements.

**ADJOURNMENT**

FAJARDO adjourned the meeting at 8:02 pm.

The next meeting is currently scheduled for February 19, 2025.