

12-18-24 Human Services Commission Minutes

**CITY OF ISSAQUAH
Human Services Commission**

6:30 PM
December 18, 2024

MINUTES

Steelhead Room, 235 1st Ave.
SE, Issaquah

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Commissioners:

Jaime Fajardo, Chair
Trish Bloor
Manny Brown
Maury Edwards, *virtual attendance*
Madeline Fish
Huma Mohibullah, *excused absence*
Lucrecia Choto, *excused absence*
Preston Miele, Youth Representative, *excused absence*

Administration/Staff:

Hannah Roberts, Human Services
Coordinator

CALL TO ORDER

Commissioner Chair FAJARDO called the meeting to order at 6:33 pm.

PUBLIC COMMENTS

No public comments or public members in attendance.

APPROVAL OF MINUTES

- a) Minutes of August 21, 2024
- Minutes of September 19, 2024
- Minutes of October 16, 2024

FAJARDO introduced the minutes of August 21, September 19, October 16, 2024. Commissioner BROWN motioned to approve the minutes of August 21, September 19, October 16, 2024. Commissioner FISH seconded the motion. There being no proposed edits, the minutes were approved by unanimous consent.

AGENDA ITEMS

- a) **Awarded 2025-2026 Human Services Grants Update (I)**

Presented by:
Hannah Roberts, Human Services Coordinator

ROBERTS provided an update of the awarded 2025-2026 Human Services Grants that were adopted within the citywide budget at the December 2 Council meeting. The awarded amount was the recommendation without additional funds. Roberts explained that the opioid settlement funds are being utilized still but due to citywide budget cuts Human Services grants funding had to be cut. Fortunately, with the settlement funds it remained the same amount as originally calculated. There will be 42 programs from 34 organizations awarded funding for a total of \$612,618 per year.

- b) **Human Services Commission: Annual Recap (I)**

Presented by:
Hannah Roberts, Human Services Coordinator

ROBERTS summarize the Human Services Commission's work in the last year recapping 2023 outcomes, site visits, events, joint meetings and 2025-2026 application review and funding recommendations.

Human Services Commission 2025 Draft Workplan (D)

Presented by:

Hannah Roberts, Human Services Coordinator

The Commission discussed the 2025 workplan and provide input on joint meetings, site visits and equity training. The following was agreed by commissioners and will be added to the workplan

1. Site visits will be a mix model that includes
 - a. Each commissioner will pick the organization from any priority area that interest them the most to do an on-site visit and report back to the Commission.
 - i. Commissioner will provide their preferences at the next commission meeting.
 - b. Staff will give each funded organization an opportunity to do a 5-10 minute presentation within the next two years that presents the following:
 - i. High level organization overview
 - ii. Program description
 - iii. Specific Issaquah impact
 - iv. Highlights and challenges
 - c. Staff will coordinate with NE funders for the option to attend joint meetings for organization panels.
 - d. Commissioners expressed a desire to do a site visit to the walking distance organizations prior or as a part of the Human Services Commission meetings. Staff will coordinate with those local organizations.
2. Commissioners are interested in the opportunity to do joint meetings and provide input on city department specific topics like was done in 2024.
3. Joint Eastside Human Services Commission meetings for equity training prior to the next funding cycle should consist of an opportunity to debrief with Issaquah Commissioners. In addition, the commission wants to connect with the Equity Board for input on equity training/preparation insight.

Staff will update the workplan and the commission will vote on the adoption of the 2025 workplan at the next Human Services Commission meeting.

REPORTS

a) Chair and Commissioner Reports

No Chair or Commissioner reports

b) Youth Report

Youth Representative MIELE was not able to attend, however provided an update about YAB events in January 2025 that ROBERTS shared.

c) Staff Report

ROBERTS shared the opportunity for an open council position and encourage commissioners to consider the position. ROBERTS share citywide efforts in response to the windstorm.

OTHER BUSINESS / ANNOUNCEMENTS

Commissioner BROWN asked if Issaquah would consider underground electricity now since the window storm and asked if the Commission by-laws can be reconsidered to ensure that the youth representative has an opportunity to be a voting member. Staff will investigate both topics.

ADJOURNMENT

The meeting was adjourned at 8:15 pm.

The next meeting is currently scheduled for January 15, 2025.