

CITY OF ISSAQUAH
Human Services Commission

6:30 PM
 January 24, 2024

MINUTES

Steelhead Room, 235 1st Ave.
 SE, Issaquah

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Commissioners:

Manny Brown
 Jaime Fajardo
 Madeline Fish
 Trish Bloor
 Maury Edwards, *excused absence*
 Huma Mohibullah, *attended virtually*
 Keena Esemuede
 Rucker Alex
 Preston Miele, *Youth Advisory Board*

Administration/Staff:

Hannah Roberts, Human Services Coordinator
 Monica Negrila, Human Services Manager
 Kayla Hodges, Human Services Intern
 Stacy Vynne McKinstry, Sustainability Manager
 Kathleen Hillery, Sustainability CivicSpark Fellow

CALL TO ORDER

- a) BLOOR called the meeting to order at 6:30 pm.

PUBLIC COMMENTS

- a) No public attendance or comments.

APPROVAL OF MINUTES

- a) Minutes of November 15th, 2023.
 BLOOR introduced the minutes of November 15, 2023. FISH motioned to approve the minutes of November 15, 2023. ESEMUEDE seconded the motion. There being no proposed edits, the minutes were approved by unanimous consent.

AGENDA ITEMS

- a) **Climate Vulnerability Assessment Communication Tool Concepts (D)**

Presented by:

Stacy Vynne McKinstry, Sustainability Manager
Kathleen Hillery, Sustainability CivicSpark Fellow

HILLERY presented to the Commission on the current Climate Vulnerability Assessment Communication Tool Concepts. Commissioners provided feedback and suggestions to ensure the communication tool is accessible, equitable and relevant to the community.

- b) **Human Services Strategic Plan Update (D)**

Presented by:

Hannah Roberts, Human Services Coordinator

ROBERTS provided an update on the Human Services Strategic Plan implementation to the Commission. The update included highlights, challenges and focus groups feedback. No changes to the Human Services Strategic Plan were recommended.

- c) **2025-2026 Human Services Grant Supplemental (I)**

Presented by:

Monica Negrila, Human Services Manager

NEGRILA shared the draft supplemental for the 2025-2026 Human Services Grants which will highlight specific Issaquah criteria and funding information for applicants. The supplemental will

include minimal criteria, funding amount, Human Services Strategic Plan funding priority areas and the new component is information regarding advance payment option.

d) **Human Services Commission 2024 Draft Workplan (I)**

Presented by:

Monica Negrila, Human Services Manager

NEGRILA presented the 2024 Draft Workplan in the new format that will be used across all board and commissions to be consistent and easier for public to follow. The workplan contains the same schedule presented in previous meetings but has been reformatted. Commissioner provided feedback that is was visually easy to follow.

REPORTS

a) **Chair and Commissioner Reports**

No Chair or Commissioner report.

b) **Youth Report**

MIELE presented updated from the Youth Advisory Board with upcoming events and focus. MIELE will share flyers and additional information to staff to share the information.

c) **Staff Report**

Human Services Staff will before City Council Services, Safety and Parks Committee on February 27, 2024 to provide an update on the Human Services Strategic Plan implementation and Comprehensive Plan Draft Human Services Element. Black History Month will be celebrated in partnership with Onyx Art Gallery on February 24-25 at the community center.

OTHER BUSINESS / ANNOUNCEMENTS

- a) Human Services Commission staff liaison Hannah Roberts will be out of the office during the next commission meeting on February 21, 2024 and Monica Negrila, Human Services Manager will be present.

ADJOURNMENT

The meeting adjourned at 8:07 pm.

The next meeting is currently scheduled for February 21, 2024.