

CITY OF ISSAQUAH
Human Services Commission

6:30 PM

October 18, 2023

MINUTES

Steelhead Room, 235 1st Ave.

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT*Commissioners:*

Manny Brown, excused absence
 Jaime Fajardo
 Madeline Fish, virtual presence
 Trish Bloor
 Maury Edwards, excused absence
 Huma Mohibullah
 Keena Esemuede
 Rucker Alex, Alternate

Administration/Staff:

Hannah Roberts, Human Services Coordinator
 Kayla Hodges, Human Services Commission
 Intern
 Preston Mieles, Youth Advisory Board
 Representative
 Elina Pan, Student Intern

CALL TO ORDER

BLOOR called the meeting to order at 6:32 pm.

PUBLIC COMMENTS

No public comments were made.

APPROVAL OF MINUTES

a) Minutes of September 20, 2023.

BLOOR introduced the minutes of September 20, 2023. FISH motioned to approve the minutes of September 20, 2023. MOHIBILLAH seconded the motion. There being no proposed edits, the minutes were approved by unanimous consent.

AGENDA ITEMS**a) Culture-Specific Human Services Organization Visit Report and Presentation (I)***Presented by:*

*Hannah Roberts, Human Services Coordinator
 Ndudi Chuku, Mission Africa Executive Director
 Akunna Amaefule, Mission Africa Project
 Manager Irene Muller, Essentials First
 Communications Lead Michael Itti, CISC
 Executive Director*

AMAEFULE and CHUKU presented Mission Africa's focus areas, various projects, and specific outreach through scholarships, farm projects, and local WA projects. Projects include Smiles at Christmas fundraiser, collaboration with Youth Marijuana Education and Prevention, and more.

MULLER presented Essentials First, an organization aimed towards improving general health through increasing access to essential hygiene products and meeting general needs. Outreach includes both direct support and partnership with local food banks.

ITTI presented the Chinese Information and Service Center (CISC) mission and outreach towards supporting and welcoming immigrant families across generations. Youth programs include developmental screenings, after school and summer learning programs, and parenting education.

b) Human Services Grants Funding Process (I)

Presented by:

Hannah Roberts, Human Services Coordinator

ROBERTS reviewed the 2023-2024 Strategic Plan and introduced the 2025-2026 Human Services Grants Funding process. Commissioners are to focus on the Strategic Plan, then funding priorities, funding approach, and finally the grant application process.

2024 Human Services Commission Draft Work Plan (D)

Presented by:

Hannah Roberts, Human Services Coordinator

ROBERTS introduced the Human Services Commission Draft Work Plan, focusing on the various funding, planning, and strategic elements of the grant process.

REPORTS

a) Chair and Commissioner Reports

BLOOR notified commissioners of the winter coat drive by the Issaquah Food Bank to commissioners, final date to donate being 10/19. BLOOR also made commissioners aware of the upcoming Turkey Trot event held by the Issaquah Food Bank.

b) Youth Report

MIELE updated commissioners on recent Youth Advisory Board activities, recently a pet adoption event at Issaquah Salmon Days.

c) Staff Report

ROBERTS updated commissioners on upcoming meetings and events including volunteer opportunities with the Issaquah Food and Clothing Bank.

OTHER BUSINESS / ANNOUNCEMENTS

Human Services Commission meeting schedule for November and December.
Commissioners tentatively planned on meeting in November.

ADJOURNMENT

The meeting was adjourned at 8:07 PM.

The next meeting is currently scheduled for November 15, 2023.