

CITY OF ISSAQUAH
Human Services Commission

6:30 PM
 July 19, 2023

MINUTES

Steelhead Room, 235 1st Ave.
 SE, Issaquah

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Commissioners:

Huma Mohibullah, *excused absence*
 Madeline Fish
 Trish Bloor
 Manny Brown
 Maury Edwards
 Jaime Fajardo
 Keena Esemuede

Administration/Staff:

Hannah Roberts, Human Services
 Coordinator
 Councilmember Barbara de Michelle
 Elina Pan, Student Intern

Rucker Alex, Alternate, *arrived 6:37 pm*

CALL TO ORDER

- a) Commissioner Membership
 BLOOR called the meeting to order at 6:32 p.m.

PUBLIC COMMENTS

City Councilmember DE MICHELE spoke on behalf of the Issaquah City Council to express gratitude about the work done by commissioners.

APPROVAL OF MINUTES

- a) Minutes of May 17, 2023.
 BLOOR introduced the minutes of the August 17, 2022, meeting. Fish motioned. Brown seconded the motion. There being no proposed edits, the minutes were approved by unanimous consent.

AGENDA ITEMS

- a) **Adopting Virtual Attendance Policy (A)**
Presented by:
Hannah Roberts, Human Services Coordinator

ROBERTS reintroduced the Virtual Attendance Policy document and emphasized section 1 to commissioners. Commissioners reviewed the policy.

BLOOR motioned to adopt the Virtual Attendance Policy. EDWARDS seconded the motion. Commissioners voted. There being no proposed edits, the adoption was approved by unanimous consent.

- b) **Human Services Grant Background and Quarterly Report (I)**
Presented by:
Hannah Roberts, Human Services Coordinator

ROBERTS reviewed the Human Service Funding process and Quarter 1 grant performance. Commissioners shared their experiences on the Human Services application review process. Commissioners exchanged feedback on criteria and methods used to assess larger volumes of grants. ROBERTS reviewed the Human Services grant contract, service unit goals, and next steps for the commission regarding on-site monitoring visits or funded organizations.

c) **Community Partner Site Visit Report (D)**

Presented by:

Jaime Fajardo, Vice Chair; Madeline Fish, Commissioner; Manny Brown, Commissioner; Rucker Alex, Alternate; Trish Bloor, Chair

FAJARDO reviewed the purpose and nature of the commission's on-site visits. FAJARDO and BLOOR shared their experience during on-site visits and encounters with the Issaquah Cultural Circle. FISH reported on their on-site visit to the Issaquah Schools Foundation during the Nourish Every Mind fundraiser event. BROWN and ALEX reported on their on-site visit to the Indian American Community Services organization. BLOOR reported on their on-site visit to the Muslim Community Resource Center. Commissioners reviewed next steps regarding upcoming Mission Africa events and more on-site visits.

REPORTS

a) **Chair and Commissioner Reports**

No reports were given.

b) **Staff Report**

ROBERTS updated commissioners on the Emergency Housing Pilot program and recent City Council approval to increase Behavioral Health specialists connected to the Issaquah Police Department and Homeless Outreach program. ROBERTS informed the commission on upcoming events such as the Chalk Art Festival, Resource Fair, and Welcome Week.

OTHER BUSINESS / ANNOUNCEMENTS

- a) Human Services Commission will take a recess in August. No meeting on August 16, 2023.

ADJOURNMENT

The meeting was adjourned at 8:02 PM.

The next meeting is currently scheduled for September 20th, 2023.