

CITY OF ISSAQUAH
Human Services Commission

6:30 PM
 March 16, 2022

Virtual Meeting

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Commissioners:

Manny Brown
 Susan Leonelli
 Jaime Fajardo *arrived 6:34 PM*
 Patricia Sadate-Ngatchou
 Sarah Soriano
 Trish Bloor *arrived 6:37 PM*
 Claire Hansen

Administration/Staff:

Monica Negrila, Human Services Manager
 Hannah Roberts, Human Services
 Coordinator

Lucrecia Choto, Alternate

Due to the Governor's Proclamation 20-28 related to the COVID-19 emergency and open public meetings, this meeting is being held remotely.

Join by Computer

- Webex Events [attendee meeting link](#)
- If needed, meeting password is 98027
- Access [Webex Guidelines](#)

Join by Phone

- Call 1-206-207-1700, enter meeting number (access code) 2486 593 2174#

If planning to make verbal comments, please email hannahr@issaquahwa.gov. Submit written comments to humanservices@issaquahwa.gov.

CALL TO ORDER

- a) LEONELLI called the meeting to order at 6:33 PM.

PUBLIC COMMENTS

There were no public attendance and no public comments made.

APPROVAL OF MINUTES

- a) **Minutes of February 09, 2022**

LEONELLI introduced the minutes of the February 09, 2022, meeting. LEONELLI proposed edits, to the February 09, 2022, meeting minutes: to correct in item C Commissioner Hansen spelling from 'HANSON' to 'HANSEN' and 'LEONELI' to "LEONELLI". HANSON proposed edits in Agenda item B to uncapitalize "City". With the proposed edits, the minutes of February 09, 2022, were approved by unanimous consent.

STAFF REPORT

- a) **Updates from Mayor and City Council, (I)**
Presented by:

Monica Negrila, Human Services Manager

NEGRILA provided an update from the Regular March 7, 2022 City Council Meeting that the Human Services Strategic Plan was adopted and will help inform the community priorities in human services for the next five years. City Council authorized to modify the Issaquah Rental Assistance Program to lift the three-month limit on rental assistance and redistribute the original allocation of \$500,000 in rental assistance to include: \$350,000 to Hopelink (amend existing contract) and up to \$150,000 to Imagine Housing (enter a new contract).

b) Other Community & Human Services Updates, (I)

Presented by:

Hannah Roberts, Human Services Coordinator

ROBERTS informed commissioners of the upcoming joint Eastside Human Services Equity Trainings offered in April and May in preparation for the review of the 2023-2024 Human Services Grant applications.

AGENDA ITEMS

a) Human Services Grants - Review Process (D)

Presented by:

Monica Negrila, Human Services Manager

Hannah Roberts, Human Services Coordinator

NEGRILA reviewed the 2021-2022 Human Services Grants review process, background, and timeline. Commissioners discussed the process and provided recommendations for the 2023-2024 Human Services Grant funding applications. Commissioners agreed to the review cards with color coding green, yellow, red requesting clear definitions on the color classifications. LEONELLI was the only current Commissioner who participated in last Human Services Grant Funding cycle and shared her observations and recommendations.

OTHER BUSINESS / ANNOUNCEMENTS

Commissioners will follow up with staff to inform which dates they will attend for the Eastside Joint Human Services Commission Equity Training in April and May. Commissioners agreed to cancel the Regular Human Services Commission meeting scheduled for April 20, 2022. With the cancelled regular meeting, this was CHOTO, HANSEN and LEONELLI's last Human Services Commission regular meeting. Commissioners shared gratitude and appreciation for their services to the city.

ADJOURNMENT

The meeting was adjourned at 7:59 pm.