

**CITY OF ISSAQUAH**  
**Human Services Commission**

6:30 PM  
 February 9, 2022

Virtual Meeting

**MINUTES**

**COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT**

*Commissioners:*

Manny Brown  
 Susan Leonelli, Chair  
 Jaime Fajardo, arrived at 6:52 PM  
 Patricia Sadate-Ngatchou, Vice Chair  
 Sarah Soriano  
 Trish Bloor  
 Claire Hansen

*Administration/Staff:*

Monica Negri, Human Services  
 Manager  
 Hannah Roberts, Human Services  
 Coordinator  
 Dominique Dethman, Human Services  
 Intern

Ana Jiménez-Inman, Alternate  
 Lucrecia Choto, Alternate

**SPECIAL MEETING**

- a) *Please note, this agenda also serves as the special meeting notice pursuant to RCW 42.30.080.*

Due to the Governor's Proclamation 20-28 related to the COVID-19 emergency and open public meetings, this meeting is being held remotely.

**Join by Computer**

- Webex Events [attendee meeting link](#)
- If needed, meeting password is 98027
- Access [Webex Guidelines](#)

**Join by Phone**

- Call 1-206-207-1700, enter meeting number (access code) 2483 854 5189#

If planning to make verbal comments, please email [hannahr@issaquahwa.gov](mailto:hannahr@issaquahwa.gov).  
 Submit written comments to [humanservices@issaquahwa.gov](mailto:humanservices@issaquahwa.gov).

**CALL TO ORDER**

- a) LEONELLI called the meeting to order at 6:30 pm.

**PUBLIC COMMENTS**

One public in attendance, no public comments were made.

**APPROVAL OF MINUTES**

- a) Minutes of January 19, 2022

LEONELLI introduced the minutes of the January 19, 2022, meeting. HANSEN proposed edits, to the January 19, 2022, meeting minutes: to correct Commissioner Hansen spelling from 'Clair' to 'Claire". With the proposed edits, the minutes of January 19, 2022, were approved by unanimous consent.

## STAFF REPORT

### a) **Updates from Mayor and City Council, (I)**

*Presented by:*

*Monica Negrila, Human Services Manager*

NEGRILA noted that the next City Council Study Session Special Meeting will be on February 15<sup>th</sup>, where Human Services would present the Draft Human Services Strategic Plan Feedback Summary which would be discussed in detail as an agenda item.

### b) **Other Community & Human Services Updates, (I)**

*Presented by:*

*Hannah Roberts, Human Services Coordinator*

ROBERTS informed the Human Services Commission of upcoming events to honor Black History Month; Cultural Conversations: Black History Month on Thursday, February 17<sup>th</sup> noon-1:00pm where the City of Issaquah's Equity Board will be hosting a thought-provoking conversation on the meaning of Black History Month and a Black History Month: A Trivia Challenge on Thursday, February 17<sup>th</sup> 6:30-7:30pm intended to be a fun and educational event honoring Black History Month for friends and families.

## AGENDA ITEMS

### a) **Draft Human Services Strategic Plan Feedback Summary (D)**

*Presented by:*

*Monica Negrila, Human Services Manager*

NEGRILA presented the Draft Human Services Strategic Plan Feedback Summary addressing the feedback from City Council, Human Services Commission, Community Input Workshop, and other community members and how the comments were addressed in the updated Human Services Strategic Plan. Commissioners discussed the plan and unanimously approved to present to City Council in its present state.

### b) **Human Services Grant Draft Supplemental 2023-2024 (D)**

*Presented by:*

*Hannah Roberts, Human Services Coordinator*

ROBERTS presented the Human Services Grant Draft Supplemental 2023-2024 and reviewed the background, overview, and timeline of next steps. The Supplemental is a part of the share1app 16 city application process that allows organizations to submit one application for multiple cities. Each city provides a supplemental to describe their focus areas or include additional questions for organizations that become a part of the application process. The city of Issaquah will provide the priorities focus areas from the Human Services Strategic Plan. Commissioners discussed information that should be included in the supplemental and shared what is unique to Issaquah. The suggestions made that would be added to the supplemental are including information from the previous year regarding how much money was requested versus allocated to add transparency. The newly created Equity

Board was identified as a unique aspect of Issaquah that should also be included in the supplemental. The application for organizations opens on March 14<sup>th</sup> and closes April 28<sup>th</sup>. Commissioners will begin the review process in June and provide recommendations in September.

c) **Human Services Commissioner Transition (D)**

*Presented by:*

*Hannah Roberts, Human Services Coordinator*

Commissioner JIMENEZ-INMAN will be stepping down as of February 9, 2022. Commissioners shared farewells and gratitude. Commissioners CHOTO, HANSON and LEONELI will be ending their terms at the end of April 2022. The City is currently recruiting for new Human Services Commissioners to begin a new term starting May 1<sup>st</sup>, 2022.

**OTHER BUSINESS / ANNOUNCEMENTS**

The next meeting is currently scheduled for March 16, 2022.

**ADJOURNMENT**

The meeting was adjourned at 8:05 pm.