

CITY OF ISSAQUAH
Human Services Commission

6:30 PM
 September 22, 2021

Virtual Meeting

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Commissioners:

Susan Leonelli, Chair
 Patricia Sadate-Ngatchou, Vice Chair
 Lucrecia Choto
 Manny Brown
 Sarah Soriano
 Trish Bloor
 Claire Hansen

Administration/Staff:

Monica Negrila, Human Services Manager
 Hannah Roberts, Human Services
 Coordinator

Ana Jiménez-Inman, Alternate, (*joined at 7:14 pm, excused*)

CALL TO ORDER

LEONELLI called the meeting to order at 6:43 PM; technical difficulties caused a delay in start time.

PUBLIC COMMENTS –

No public attendance, no public comments were made.

APPROVAL OF MINUTES

- a) Minutes of July 28, 2021

LEONELLI introduced the minutes of the July 28, 2021 meeting. HANSEN proposed edits, to the July 28, 2021 meeting minutes: to clarify in the staff report section the dates on the last bullet point to read '7/21-11/21, for the 2022 City Budget Process'. With the proposed edits, the minutes of July 28, 2021, were approved by unanimous consent.

CHAIR REPORT

- a) **Mayor's Capital Financing Community Task Force, (I)**
Presented by:
Susan Leonelli, Chair

LEONELLI was invited to serve as a member on the Mayor's Capital Financing Community Task Force. LEONELLI reported the first meeting was on September 21, 2021 and the Task Force will meet twice per month, and will report back to the City Council in January 2022 with their recommendations.

STAFF REPORT

- a) **Updates from Mayor and City Council, (I)**
Presented by:
Monica Negrila, Human Services Manager

Commissioners took a moment of silence to honor the departed Dr. Pat Efiom who facilitated the Equity Convenings and the Focus Groups in early 2021 which set the foundation for an Equity Board in Issaquah.

NEGRILA reported upcoming City Council and Human Services Commission key highlights and updates:

- 08/02/2021 - 09/07/2021 – City Council Recess
- 09/07/2021 – Council Meeting – Informational update- School Resource Officers
- 09/14/2021 – Council Study Session – Boards and Commission Stipend Program proposed, returning to Council for adoption on October 4th.
- 9/20/2021 – Mayor’s presentation of the 2022 proposed Budget
- Tuesday, October 26 - Upcoming Special Meeting: joint meeting of all Eastside Human Services Commissions

AGENDA ITEMS

a) **Human Services Grants - Funding Process & Quarterly Report, (I)**

Presented by:

Monica Negrila, Human Services Manager

Hannah Roberts, Human Services Coordinator

NEGRILA provided an overview of the Human Services funding process. The role of the Human Services Commission is to make recommendations to Mayor and City Council regarding Human Services funding. NEGRILA reviewed 2021-2022 grant summary, types of grants awarded and the role of the city. ROBERTS presented 2021 Quarter 1 and Quarter 2 desktop monitoring review of Human Services Programs.

b) **Human Services Strategic Plan Overview, (I)**

Presented by:

Hannah Roberts, Human Services Coordinator

NEGRILA provided an overview of the strategic plan outlining the background, an update on community engagement and next steps.

OTHER BUSINESS / ANNOUNCEMENTS

- a) BLOOR proposed changing the Regular Human Services Commission meeting time from the fourth Wednesday of the month to the third Wednesday of the month. Commissioners will take action and vote during the October 27, 2021 Human Services Commission meeting.

ADJOURNMENT

The meeting was adjourned at 8:12 PM.