

**CITY OF ISSAQUAH
HUMAN SERVICES COMMISSION**

**May 28, 2019
6:30 PM**

**City Hall / Police Facility
Eagle Room**

<p>MEMBERS PRESENT</p> <p>Senthil Chandran Derek Franklin Brooke Fraser Loretta Jancoski (arrived at 6:50pm, excused) Jolie Kwan-Hart Ana M. Jiménez-Inman Susan Leonelli Rebekah Smith</p> <p>MEMBERS NOT PRESENT Sonia Sahay, Excused</p>	<p>ADMINISTRATIVE STAFF PRESENT</p> <p>David Fujimoto, Sustainability Director Monica Negrila, Human Services & Social Sustainability Coordinator</p> <p>VISITORS PRESENT Tina Eggers, City Clerk</p>
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CALL TO ORDER

FRANKLIN called the meeting to order at 6:31pm. Introductions were made, and new commissioners were welcomed to the Human Services Commission.

APPROVAL OF MINUTES

FRANKLIN invited the commissioners to review the minutes from the March 26th, 2019 meeting as well as the minutes from the Joint Eastside Human Services Commission meeting from April 16, 2019. LEONELLI proposed a correction to the March 26th minutes on page 2, first paragraph, to add the letter “e” to complete the word “the”. JIMÉNEZ-INMAN motioned to approve the minutes with the proposed correction. CHANDRAN seconded that the minutes for the March 26, 2019 meeting be approved. The minutes were approved unanimously.

LEONELLI proposed a correction to the April 16th minutes on page 1, to add a sentence highlighting the presentation provided by the Issaquah Human Services Commission Chair, Derek FRANKLIN at the meeting. The following sentence was proposed to be included in the minutes: “Derek FRANKLIN gave an overview of the City of Issaquah’s funding process.” SMITH motioned to approve the minutes with the proposed correction. JIMÉNEZ-INMAN seconded that the minutes for the April 16, 2019 meeting be approved. The minutes were approved unanimously.

In addition, LEONELLI asked the City Clerk to add Brooke FRASER to the Commission membership list on the website as a youth representative.

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CHAIR REPORT

No updates currently.

STAFF REPORT

New Commissioners Introductions

FRANKLIN proposed to move this agenda item to the beginning of the meeting.

Healthy Community Strategy

NEGRILA provided an overview of the Healthy Community Strategy for the City of Issaquah, noting that the city is currently working with a consultant to identify key strategies and actions necessary to improve outcomes in the community. The Healthy Community Strategy is intended to build upon the Community Needs Assessment completed in 2017 and it will help set action steps for the city for the next 3-5 years in the area of health and wellbeing. A meeting with the Human Services Commission is scheduled for June 25, 2019 with completion and adoption of the Strategy expected for November 2019. Commissioners expressed interest in actively participating in this effort.

Local and Regional Updates

NEGRILA updated the Human Services Commission on the Issaquah Senior Center's recent efforts to expand services for seniors in the community through a grant proposal submitted to the Veterans, Seniors, and Human Services Levy in collaboration with Mount Si Senior Center and Sno-Valley Senior Center. If awarded, the 5-year-grant will provide the Senior Center an opportunity to enhance social engagements and cultural programs for seniors, as well as engage isolated seniors.

NEGRILA shared with the Commissioners that the 2018 Healthy Youth Survey is now available on the Issaquah School District's website, reporting that *Influence the Choice* held a presentation recently that includes an analysis of the report. The presentation is also available on the organization's website.

AGENDA ITEMS

Open Public Meetings and Public Records Requirements Training

Tina Eggers, Issaquah City Clerk, led an Open Government Training on Public Records, Open Meeting Act, City of Issaquah Code of Ethics, as well as Role of the Human Services Commission Members, including the Chair and Vice-Chair positions. Commissioners had an opportunity to ask questions and obtain clarifications as needed.

Human Services Commission Leadership Selection

Following a review of the Chair/Vice-Chair selection process, FRANKLIN called for nominations for the Human Services Chair position. JANCOSKI nominated FRANKLIN for the Chair position. FRANKLIN called for additional nominations. No other nominations were made. FRANKLIN accepted the nomination with Commissioners unanimously voting for FRANKLIN to serve as the Chair of the Human Services Commission during the 2019-2020 term.

Next, FRANKLIN called for nominations for the Human Services Vice-Chair position. CHANDRAN nominated SMITH for the Vice-Chair position. FRANKLIN called for additional nominations. SMITH nominated CHANDRAN for the Vice-Chair position. No other nominations were made. SMITH cited personal reasons for commitments which might impact her availability for the Vice-Chair position and noted that CHANDRAN will bring a different perspective and recommended him as a valuable addition for this task. CHANDRAN accepted the nomination with Commissioners unanimously voting for CHANDRAN to serve as the Vice-Chair of the Human Services Commission during the 2019-2020 term.

Human Services Commissions Site Visits

NEGRILA invited Commissioners to sign-up to visit one of the Behavioral Health organizations included on the list of organizations to be visited by the Commission this year. Due to lack of time, this item was postponed for completion until the next meeting.

Mobility Master Plan- Community Input

LEONELLI provided an update regarding the Mobility Master Plan project conducted by the City. A joint Boards and Commission meeting was held on April 22, 2019 with the purpose to review the City's Mobility Master Plan process, brainstorm priorities and identify next steps. A few Commissioners from the Human Services Commission attended the meeting and provided input. A Community Outreach Survey is available until May 31 to provide additional feedback. LEONELLI made suggestions for future discussion on how to incorporate goals from the Mobility Master Plan into future activities of the Human Services Commission.

PUBLIC COMMENTS

No comments.

OTHER BUSINESS / ANNOUNCEMENTS

JIMÉNEZ-INMAN announced a personal event to the Commission.

ADJOURNMENT

At 8:03pm the Chair passed the chairing of the meeting to the Vice-Chair and notified the Commissioners that he had a prior commitment. CHANDRAN chaired the meeting for the remainder of time. The meeting was adjourned at 8:09pm.