

**CITY OF ISSAQUAH
HUMAN SERVICES COMMISSION**

**March 26, 2019
6:30 PM**

**City Hall / Police Facility
Eagle Room**

<p>MEMBERS PRESENT Derek Franklin Rebekah Smith Loretta Jancoski Matthew Meyer Ana M. Jiménez-Inman Susan Leonelli Vanessa Mousavizadeh Senthil Chandran Brooke Fraser</p> <p>MEMBERS NOT PRESENT N/A</p>	<p>ADMINISTRATIVE STAFF PRESENT David Fujimoto, Sustainability Director Monica Negrila, Human Services & Social Sustainability Coordinator</p> <p>VISITORS PRESENT John Mortenson, Senior Engineer, City of Issaquah Sonia Sahay, Issaquah Resident</p>
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CALL TO ORDER

FRANKLIN called the meeting to order at 6:31 p.m.

APPROVAL OF MINUTES

FRANKLIN invited the commissioners to review the minutes. LEONELLI asked for clarification regarding the section on the Site visit process. Suggestions were made to edit the minutes to include that the Human Services Commission agreed to visit all *funded* organizations from a specific goal area to ensure clarity and specificity. JIMÉNEZ-INMAN suggested including the pronoun *she* in a sentence under the Public Comments section to provide for clarity and accuracy. JIMÉNEZ-INMAN motioned to approve the minutes with the suggested corrections; CHANDRAN seconded that the minutes for the February 26, 2019 meeting be approved. The minutes were approved unanimously.

CHAIR REPORT

No updates currently.

STAFF REPORT

Commission Member Recruitments

NEGRILA provided an overview and an update of the 2019 Human Services Commission Member recruitment process. The Commission has 3 vacant positions, 2 for regular members and 1 for an alternate position. Interviews were scheduled for March 26 and 27, 2019. Following initial recommendations made by the interviewing committee, appointments of the new members to the Commission will be made by the Mayor with City Council confirmation.

Master Mobility Plan – Transportation Advisory Board Joint Meeting

NEGRILA updated the commissioners regarding the Transportation Advisory Board Joint Meeting with the Human Services Commission and other Boards and Commissions, scheduled

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for April 22nd, 2019 from 6:00pm -8:00pm. The meeting will be part of the outreach process for the Mobility Master Plan and feedback on city priorities related to transportation will be sought from Commissioners. The Human Services Commission will have 2-3 representatives attending this meeting.

Regional Updates

NEGRILA provided information regarding the upcoming 2020 Census meeting that is scheduled for April 4, 2019 from 3:00 pm to 6:00 pm at the Redmond City Hall. The meeting will be used to help set the foundation for a network that ensures all people on the Eastside have access to timely, complete, and accurate information about the 2020 Census.

AGENDA ITEMS

Draft Strategic Plan Presentation

MORTENSON described the Community Engagement process for the City-wide Strategic Planning, he provided an overview of the 6 goal areas in the Plan and he invited the Commissioners to ask questions and to offer feedback. Questions regarding transportation, affordable housing, alignment with regional work, integration of the economic and social vitality components, existing systems in place, as well as the Employee Experience Plan were discussed. Writing a letter on behalf of the Human Services Commission to highlight the top three changes suggested for the Strategic Plan was considered. Due to insufficient time to meet the deadline for providing feedback on the Strategic Plan, the Commissioners decided to individually complete the survey and provide input. The due date for providing feedback on the Strategic Plan is March 31, 2019.

Human Services Commission Site Visits Planning and Schedule

A sign-up sheet for the Site visits to the City of Issaquah funded Behavioral Health organizations was circulated and contact information was shared with the Commission. Some Commissioners asked whether evening or Saturday site visits are possible. NEGRILA will contact the agencies and follow-up with the Commissioners.

Joint Human Services Commission Meeting & 2018 Grants Process Debrief

The Human Services Commission provided input into the presentation to the Joint Eastside Human Services Commission. This will include the 2018 grant review process debrief, along with highlights, lessons learned, and identified needs for change from the City of Issaquah Human Services Commission perspective. The Joint Commission meeting will take place on April 16, 2019 at Bellevue City Hall.

PUBLIC COMMENTS

No comments.

OTHER BUSINESS / ANNOUNCEMENTS

MOUSAVIZADEH and MEYER will end their term as Commissioners at the end of April 2019. Both commissioners are available to help with transitioning their assignments and duties. Their service on the Human Services Commission is greatly appreciated.

ADJOURNMENT

The meeting adjourned at 8:02 pm.