

**CITY OF ISSAQUAH
HUMAN SERVICES COMMISSION**

**January 22, 2019
6:30 PM**

**City Hall / Police Facility
Cougar Room**

<p>MEMBERS PRESENT Derek Franklin Vanessa Mousavizadeh Elizabeth Maupin Rebekah Smith Loretta Jancoski Matthew Meyer Ana Inman-Jiménez Senthil Chandran</p> <p>MEMBERS NOT PRESENT N/A</p>	<p>ADMINISTRATIVE STAFF PRESENT David Fujimoto, Sustainability Director Monica Negrila, Human Services & Social Sustainability Coordinator</p> <p>VISITORS PRESENT N/A</p>
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CALL TO ORDER

FRANKLIN called the meeting to order at 6:32 p.m.

APPROVAL OF MINUTES

FRANKLIN invited the Commission to review the minutes from the previous meeting. JANCOSKI motioned to approve the minutes as presented; INMAN-JIMENEZ seconded that the minutes for the November 27, 2018 meeting be approved. The minutes were approved unanimously.

CHAIR REPORT

FRANKLIN asked the Human Services Coordinator to provide an update on the Youth Representative interview process. The Commission was informed that the interview for the Youth representative was conducted and that the Youth, who is a sophomore at Issaquah High School will join the Commission at the February 2019 meeting. FRANKLIN communicated to the Commission that a summary of the legislative updates as they pertain to the Human Services will be provided at the next meeting.

STAFF REPORT

Point in Time Update

NEGRILA provided an update on the Point in Time Count, scheduled for January 25th, 2019. There are 9 volunteers participating in the Count for the City of Issaquah this year, and this is the first time when Issaquah will conduct partial day-time count as well.

Commission members expressed interest in exploring options on how to make resources for homeless individuals more available and readily accessible and how to facilitate access to services for individuals who are homeless or need further help. The topic was added to the Commission's Work Plan for further discussion.

Another idea and item added to the Commission's Work's Plan included tracking updates and legislative initiatives on affordable housing in Issaquah.

2019-2020 HS Grants Contracting Process Update

NEGRILA provided an update on the contracting process with the Human Services organizations that are receiving funding through the 2019-2020 funding cycle.

Healthy Community Strategy

FUJIMOTO provided an overview of the upcoming work around the Healthy Community Strategy, following work that has been done in the past through the Community Needs Assessment. He noted that city staff are meeting with different organizations and city departments to further identify needs in the community and set the stage for the next phase in the process of developing the strategy. The City is now in the process of developing an RFP to identify a consultant to help guide the process.

AGENDA ITEMS**2018 Grants Process Debrief**

FUJIMOTO lead the discussion on the Human Services grant process debrief. The Commission worked on identifying areas for improvement, as well as areas where the grant process worked well. Information will be compiled and shared with the Commissions at the next meeting.

Joint Commission Meeting

NEGRILA informed the Commissioners that a Joint Eastside Commission Meeting has been scheduled for April 16, 219 at the Bellevue City Hall. The meeting will focus on grant process debrief across the eastside cities.

2019 Site Visits

FUJIMOTO asked the Commission for input on site visits to human services organizations and how to make the process equitable considering the large number of programs that the city is funding. Commissioners expressed interest in visiting organizations and brainstormed ideas for identifying an equitable criterion for how to identify a sample of organizations to visit. At the next meeting, the Human Services Commission will further discuss criteria that will allow for an equitable selection of organizations to be visited in 2019.

2019 Human Services Commission Work Plan Draft

The Commissioners reviewed the Human Services Work Plan for 2019 and were invited to add other items or propose changes if needed.

PUBLIC COMMENTS

No comments.

OTHER BUSINESS / ANNOUNCEMENTS

None.

ADJOURNMENT

The meeting adjourned at 8:06 pm.