

**CITY OF ISSAQUAH
HUMAN SERVICES COMMISSION**

**April 24, 2018
6:30 PM**

**City Hall / Police Facility
Eagle Room**

<p>MEMBERS PRESENT Derek Franklin Vanessa Mousavizadeh Elizabeth Maupin Rebekah Smith Loretta Jancoski Matthew Meyer Ana Inman-Jiménez Senthil Chandran</p> <p>MEMBERS NOT PRESENT</p>	<p>ADMINISTRATIVE STAFF PRESENT David Fujimoto, Sustainability Director Martha Sassorossi, Human Services & Social Sustainability Coordinator</p> <p>VISITORS PRESENT</p>
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CALL TO ORDER

FRANKLIN called the meeting to order at 6:35 p.m.

APPROVAL OF MINUTES

CHANDRAN moved and JANCOSKI seconded that the minutes for the March 27, 2018 meeting be approved. The minutes were approved unanimously.

CHAIR REPORT

FRANKLIN introduced and SASSOROSI provided a summary of the Commissioner recruitment and interview process. This year, the recruitment was extended by an additional month. FUJIMOTO described Commission member WEBER’s resignation due to personal reasons and conveyed her regrets for not being able to continue with the Commission. A total of 5 positions are being recommended. FRANKLIN expressed his gratitude for WEBER’s work with the Commission over several years and attention to individuals with special needs in our community.

STAFF REPORT

King County Funding Awards for Emergency Shelter and Services Outside Seattle

SASSOROSI provided an update on one-time grants recently awarded by King County. In east King County two programs were funded: one by Catholic Community Services to extend the winter shelter for families to a year-round shelter, and one for The Sophia Way for homeless outreach and navigation services, including outreach to individuals living in vehicles. Awards are anticipated to be underway by mid-year and will extend through 2020.

2019/2020 Grant Application Process Update

SASSOROSSI provided an overview of grant applications: 91 applications received for a total of \$1.1 million in funding requested. Two proposals came in under the \$4,000 funding request minimum.

AGENDA ITEMS**Equity Training Debrief**

Staff provided a quick review of the equity training materials and review guide. The Commission discussed key take-aways, and incorporating equity considerations into their review and discussion. Specific equity questions and criteria were not included as a part of the application process, but considerations for information provided should be made.

The Commission also discussed interest in highlighting the importance of an overall equity framework and policy for the City at a future date.

2019/2020 Application Review Process, Scorecard and Tools

Staff provided an overview of the review process, timeline and approach. Commissioners discussed results of the initial sample review of two applications, including their process for scoring.

The schedule for the review process will be modified to allow for higher level discussion of homeless housing and services programs at the joint commission meeting in May, followed by scoring and discussion by the Commission following the meeting.

Human Services Funding Landscape

Staff will provide information on philanthropic and King County funding trends via email.

PUBLIC COMMENTS

No comments.

OTHER BUSINESS / ANNOUNCEMENTS

None.

ADJOURNMENT

The meeting adjourned at 8:44 pm.