

**CITY OF ISSAQUAH  
HUMAN SERVICES COMMISSION**

**March 27, 2018  
6:30 PM**

**City Hall / Police Facility  
Eagle Room**

<p><b>MEMBERS PRESENT</b> Derek Franklin Vanessa Mousavizadeh Elizabeth Maupin Rebekah Smith Loretta Jancoski Matthew Meyer Ana Inman-Jiménez Senthil Chandran</p> <p><b>MEMBERS NOT PRESENT</b> Chris Weber</p>	<p><b>ADMINISTRATIVE STAFF PRESENT</b> David Fujimoto, Sustainability Director Martha Sassorossi, Human Services &amp; Social Sustainability Coordinator</p> <p><b>VISITORS PRESENT</b></p>
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**CALL TO ORDER**

FRANKLIN called the meeting to order at 6:35 p.m.

**APPROVAL OF MINUTES**

INMAN moved and MEYER seconded that the minutes for the February 27, 2018 meeting be approved. The minutes were approved unanimously.

**CHAIR REPORT**

FRANKLIN introduced a summary of legislative results from the Eastside Human Services Forum. SASSOROSSI provided an overview of the document. FRANKLIN updated the group on mental health and substance abuse prevention bills which were passed in the recent session.

Commissioners requested additional information on the impact of legislation on services and potential influences on the services provided through the Commission’s granting process.

**STAFF REPORT**

**Opportunity Center Update**

FUJIMOTO provided an update on the Opportunity Center project, which is a part of the planned transit oriented development project adjacent to the Issaquah Transit Center. The City is continuing to work with the master developer and a partnership of Valley Cities and HealthPoint in reviewing costs and options for the use of the space.

**Senior Center Update**

FUJIMOTO provided an update on the effort to identify potential third-party operators for the Senior Center. As a part of this process, the City is conducting outreach to potential

organizations to explore interest and capacity to operate a senior center as a first step before proceeding with a process to solicit proposals or formal letters of intent.

**City Strategic Plan Update**

FUJIMOTO provided an overview of the Citywide Strategic Plan which is now getting underway. The planning process will continue through 2018 and will include a significant community engagement effort starting in April. This will include a variety of strategies including a community vision and values survey, focus groups, pop-up events and meetings-in-a-box. The City will have an engagement plan which aims to reach under-represented populations in the community. Additional information will be coming in the future and the City is interested in engaging Commission members directly either through the survey or a facilitated discussion depending upon agenda time availability in April.

**Commission Interview Update**

SASSOROSI provided an update of the interview process, which includes openings for two regular and one alternate positions.

**2019/2020 Grant Application Process Update**

SASSOROSI updated the Commission on the grant process, with the application process scheduled to close on April 10. Staff have been providing technical assistance for potential applicants with good response.

**AGENDA ITEMS****2017 Contract Performance and Monitoring**

SASSOROSI provided a summary of 2017 grant contract performance.

**Draft 2019/2020 Application Review Process, Scorecard and Tools**

SASSOROSI reviewed the grant schedule and the Commission discussed questions about the review process that will be utilized by Commission members.

There will be a joint eastside Commission meeting with a focus on housing and homelessness.

**PUBLIC COMMENTS**

No comments.

**OTHER BUSINESS / ANNOUNCEMENTS**

None.

**ADJOURNMENT**

The meeting adjourned at 8:44 pm.