

**CITY OF ISSAQUAH  
HUMAN SERVICES COMMISSION**

**June 27, 2017  
6:30 PM**

**City Hall / Police Facility  
Eagle Room**

<p><b>MEMBERS PRESENT</b></p> <p>Derek Franklin Elizabeth Maupin Ana Inman-Jiménez Rebekah Smith Chris Weber Senthil Chandran Vanessa Mousavedeh</p> <p><b>MEMBERS NOT PRESENT</b></p> <p>Loretta Jancoski Reagan Mady (Student)</p>	<p><b>ADMINISTRATIVE STAFF PRESENT</b></p> <p>Martha Sassorossi, HS and Sustainability Coordinator</p> <p><b>VISITORS PRESENT</b></p> <p>None</p>
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**CALL TO ORDER**

SASSOROSI called the meeting to order at 6:32 p.m.

**APPROVAL OF MINUTES**

MAUPIN moved and WEBER seconded that the minutes for the May 23 meeting be approved. Minutes were approved unanimously.

**CHAIR REPORT**

No chair report was provided.

**STAFF REPORT**

**Community Needs Assessment**

SASSOROSI provided an overview of the current work on the Needs Assessment. The Community Needs Assessment Advisory Group held their fourth meeting in June to hear updates to the report and provide input on how to disseminate the findings. The Needs Assessment is anticipated to be presented to the City Council at the September 11<sup>th</sup> Work Session.

**Shelter & Coordinated Entry for All Updates**

SASSOROSI provided a brief overview of a recent process improvement effort for Coordinated Entry for All including a listening tour with different stakeholder groups. The 2017 Point in Time Count report was released on May 31 and All Home Director Mark Putnam delivered a presentation on the findings to City Council at their June 19<sup>th</sup> regular meeting.

**Eastside Human Services Forum June Event**

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SASSOROSSO shared that the Eastside Human Services Forum June event “The Growing Opiate and Heroin Crisis: Moving from Awareness to Action” presented detailed information and was well attended with over 75 attendees. The presentation content and related materials are available on the Forum’s website [eastsideforum.org](http://eastsideforum.org).

#### **AGENDA ITEMS**

##### **Human Services Commission Orientation (Continued)**

SASSOROSSO provided an overview of the commission’s recent and current work as well as norms and expectations.

##### **Officer Elections**

Typically every May officer elections are held. Elections were postponed to the June meeting. SASSOROSSO shared the roles and responsibilities of both officer positions. JIMÉNEZ-INMAN nominated and MOUSAVIZADEH seconded that FRANKLIN be elected chair. Motion carried unanimously.

SMITH nominated and JIMÉNEZ-INMAN seconded that MOUSAVIZADEH be elected Vice Chair. Comments during discussion identified the need for MOUSAVIZADEH to be moved from her current alternate position to the vacant regular position before a vote could be held to elect her to serve as an officer. FRANKLIN moved to table the vote for Vice Chair until July. JIMÉNEZ-INMAN seconded the motion and it carried unanimously.

##### **2017 Program Visits**

SASSOROSSO shared names of organizations that have yet to be visited by Commission members. Several members signed up for agency visits. SASSOROSSO will share the full list and related materials electronically. Report outs on recent site visits will be a focus for the July meeting.

##### **PUBLIC COMMENTS**

There were no public comments.

##### **OTHER BUSINESS / ANNOUNCEMENTS**

##### **ADJOURNMENT**

The meeting adjourned at 8:38 p.m.