CITY OF ISSAQUAH
HUMAN SERVICES COMMISSION

May 23, 2017 **City Hall / Police Facility**
6:30 PM **Eagle Room**

MEMBERS PRESENT	ADMINISTRATIVE STAFF PRESENT
Derek Franklin Elizabeth Maupin Loretta Jancoski Ana Inman-Jiménez Rebekah Smith Senthil Chandran Vanessa Moussavedeh **MEMBERS NOT PRESENT** Monic Payne Chris Weber Reagan Mady (Student)	Martha Sassorossi, HS and Sustainability Coordinator David Fujimoto, HS Commission Staff Liaison **VISITORS PRESENT** none

CALL TO ORDER
SASSOROSSI called the meeting to order at 6:35 p.m.

APPROVAL OF MINUTES
JIMENEZ-INMAN moved and JANCOSKI seconded that the minutes for the February 28 and March 28 meetings be approved. Minutes were approved unanimously.

CHAIR REPORT
New commissioners were introduced and welcomed to the commission.

STAFF REPORT
Open Meetings & Public Records Training
Tina Eggers, City Clerk, provided an overview of public records and open meetings requirements.

Community Needs Assessment
SASSOROSSI provided an overview of the current work on the Needs Assessment. A draft report was recently completed and discussed with the Community Needs Assessment Advisory Group this week. The Needs Assessment is anticipated to be presented to the City Council at the July 25th Council Committee of the Whole meeting.

Shelter & Coordinated Entry for All Updates
SASSOROSSI provided an overview of the coordinated entry system in the region as well as the shelters for which the City provides funding support. Winter shelters for single populations are

no longer open and will reopen in October or November. The family shelter will remain open year-round in Kirkland for 2017.

Human Services Commission Orientation
SASSOROSSI provided an overview of the commission's bylaws and regulations.

AGENDA ITEMS

2017 Program Visits
SMITH provided a report on a program visit with IKRON, also attended by MAUPIN. The agency currently has approximately 20 persons who are unfunded and also has a waiting list. IKRON's office are located adjacent to the South Kirkland Park and Ride; the organization is also interested in an Issaquah location.

PUBLIC COMMENTS
There were no public comments.

OTHER BUSINESS / ANNOUNCEMENTS
FRANKLIN shared that there continues to be lots of discussion in the community about access to services by immigrant households.

SASSOROSSI announced that commissioner PAYNE has tendered her resignation due to personal reasons and sends her regrets.

ADJOURNMENT
The meeting adjourned at 8:37 p.m.