

**CITY OF ISSAQUAH  
HUMAN SERVICES COMMISSION**

**January 24, 2017  
6:30 PM**

**Police Facility  
Eagle Room**

<p><b>MEMBERS PRESENT</b></p> <p>Ana Jimenez-Inman Derek Franklin – Chair Elizabeth Maupin – Vice Chair Radiya Noor Loretta Jancoski</p> <p><b>MEMBERS NOT PRESENT</b></p> <p>Chris Weber Monic Payne Reagan Mady (Student)</p>	<p><b>ADMINISTRATIVE STAFF PRESENT</b></p> <p>Sherry Smith, Recording Secretary Martha Sassorossi, HS and Sustainability Coordinator David Fujimoto, Sustainability Director</p> <p><b>VISITORS PRESENT</b></p>
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**SPECIAL MEETING**

Commission members attended the Council Committee of the Whole.

**CALL TO ORDER**

FRANKLIN called the meeting to order at 6:49 p.m.

**APPROVAL OF MINUTES**

*MAUPIN moved to approve the minutes of November 15, 2016. JANCOSKI seconded. Motion carried.*

**PUBLIC COMMENT**

None.

**CHAIR REPORT - FRANKLIN**

**Dec 8 Joint Commission Meeting**

Economic Vitality  
Planning and Policy  
Human Services Commission

FRANKLIN summarized information shared during the December 8 Joint Commission Meeting regarding housing. Members were encouraged to attend the upcoming joint meeting, which includes a focus on low income housing.

**STAFF REPORT - Sassorossi**

**Community Needs Assessment**

The advisory group had their first meeting January 23. FRANKLIN is the representative for the Human Services Commission. MAUPIN would like to find out what percentage of Issaquah's employment is in the retail sector. The next meeting will be in March.

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### **Senior Services**

January 3, 2017, the City took over operation of the Senior Center. The Parks Department will recruit an advisory group soon.

### **Update – Shelter and Coordinated Entry for All - Sassorossi**

The men’s emergency shelter is consistently operating near or at capacity recently.

#### **Coordinated Entry for All**

Starting February 13 there will be referrals for singles to get connected to services quicker.

*Sassorossi* suggested reviewing the All Homes website.

### **Count Us In**

Friday, January 27 volunteers will be conducting the annual Point in Time count—“Count Us In”—from 4:00 to 8:00 a.m. Data will not be available until May.

## **AGENDA ITEMS**

### **January 26 Joint Commission Meeting – Fujimoto**

Council Chambers 6:00-8:00 p.m. Commission members are encouraged to attend. MAUPIN, JANCOSKI and FRANKLIN will attend. The Purpose Statement will be refined at that time.

### **Review Commission Letter to the Mayor**

The proposed letter to the Mayor and Council was sent to members by email. The most recent version is dated December 20. *Sassorossi* read the proposed letter to Commission members.

***JANCOSKI moved to accept the letter as written for submission to the Council. NOOR seconded. Motion carried.***

### **Approval of 2017 Work Plan**

*Sassorossi* submitted the proposed 2017 Work Plan. Commission members reviewed the Plan.

***JIMENEZ-INMAN moved to approve the 2017 Work Plan as amended. NOOR seconded. Motion carried.***

### **2017 Commission Recruitment**

Recruitment is open. Members are encouraged to let those know who might be interested. Applications are due February 15. Interviews will be in March. NOOR and JIMENEZ-INMAN’s positions are up for renewal. There are two unfilled seats. JANCOSKI will be on the interview panel.

### **2017 Program Visits**

*Sassorossi* suggested a list of questions that members can take with them while visiting those agencies that receive grant funds. Members made suggestions for additional questions.

*Sassorossi* will send the questions out to members. There is a spreadsheet with the list of those

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who have received funding. She will also send out the list to members after it has been prioritized.

**OTHER BUSINESS / ANNOUNCEMENTS**

FRANKLIN shared some new legislative updates such as raising the smoking age, expansion of alcohol sales, and regulation of marijuana issues.

**NEXT MEETING**

The next meeting is scheduled for February 28, 2017, at 6:30 p.m., in the Eagle Room.

**ADJOURNMENT**

The meeting adjourned at 8:17 p.m.  
Respectfully Submitted,

Sherry Smith  
Recording Secretary