CITY OF ISSAQUAH
Human Services Commission
SUMMARY MINUTES

November 15, 2016

City Hall/Police Station
Eagle Room, First Floor

130 E. Sunset Way
Issaquah, WA 98027

MEMBERS PRESENT	**ADMINISTRATIVE STAFF PRESENT**
Derek Franklin, Chair Ana Jiménez-Inman Loretta Jancoski Elizabeth Maupin Radiya Noor Reagan Mady (student)	Martha Sassorossi, HS and Social Sustainability Coord. David Fujimoto, Sustainability Director
MEMBERS NOT PRESET Monic Payne Christine Weber	**VISITORS PRESENT**

CALL TO ORDER
FRANKLIN, Chair, called the meeting to order at 6:34 PM.

CHANGE TO AGENDA
FRANKLIN moved to add "Discussion of Election Implications for the Human Services Commission" as Agenda Item 5d.

APPROVAL OF MINUTES
Sassorossi read out a proposed edit received from MAUPIN via email.

The following section of the minutes were proposed to be modified:

> MAUPIN said she got a positive response at the joint meeting when she expressed how large employers are beginning to show interest in creating housing for their employees, which would help reduce traffic and make it possible for people to live where they work.

And amended to:

> MAUPIN said she got a positive response at the joint meeting when she told how large employers in other places have dealt with similar issues by creating or buying housing nearby for their employees, which would help reduce traffic and make it possible for people to live where they work.

JIMÉNEZ-INMAN moved to approve as amended. JANCOSKI seconded. No discussion. All in favor.

Human Services Commission
11-15-16

CHAIR REPORT
Introduction of Student Commissioner
Introduction of new student commissioner Reagan Mady. MADY, commission members and staff provided brief introductions.

Council Services & Safety Committee Presentation Update
FRANKLIN and MAUPIN provided a summary of their presentation with staff to the Council Services & Safety Committee meeting on October 27. The Committee supported the 3-0.

STAFF REPORT
December 8 Joint Commission Meeting
Sassorossi provided an overview of the joint commission meeting in the prior month on the City's Housing Strategy. The second Joint Commission meeting of Human Services, Economic Vitality and Planning Policy Commissions has been set for 6:30 p.m. on December 8th to discuss housing. A reminder email will be sent with information requested of Commissioners in preparation for the meeting.

Senior Services
Sassorossi provided an update about the Senior Center. The City received notice from the Issaquah Valley Seniors that they will discontinue services at the end of the year. The City is prepared to provide for continued operation of the Senior Center in order to provide services for seniors in the community. Longer term operation of the Senior Center will be determined through community engagement and planning in 2017.

Community Needs Assessment
Sassorossi provided background about the City goal on Healthy Communities, around which a white paper was developed. One of the key recommendations from the white paper was to conduct a Community Needs Assessment. The City selected a consultant, Health Resources in Action to support work on the Needs Assessment, which will take place from the current time through July.

Commissioners discussed the importance of the assessment and recommended consideration of a statistically significant survey.

Winter Shelter
The winter shelter operated by Congregations for the Homeless in Bellevue is partially opening today with limited capacity.

AGENDA ITEMS
Funding Process Debrief – Part 2
A summary of the comments on the funding process debrief from the October Commission meeting was distributed in order to ensure comments were correctly captured on the document.

Clarifications and recommendations were discussed by Commission members. Sassorossi will update the funding process debrief document for review of the process prior to the start of the next process.

2017 Program Visits
The Commission discussed off-grant cycle site visits to human services agencies. Sassorossi suggested ways to help support Commissioners in scheduling program visits and providing information back to the Commissioners. Commission members discussed preparation of a

template for questions and a summary report. Contact information and a prioritized list of agencies to visit will be provided.

Introduction to Eastside Human Services Forum
Sassorossi provided an overview of the Eastside Human Services Forum (EHSF). City Council Member Mariah Bettise sits on the Board of the EHSF as the City's representative. The EHSF Annual Meeting will take place on December 14, 2016, followed by a workshop the next day.

Discussion of Election Results Implications for Human Services
FRANKLIN introduced discussion on the nature and tone of the elections and potential impacts to vulnerable populations in our community served by human services. Commission members discussed preparing comments for submission to the mayor expressing human services concerns to be discussed at the December Commission meeting.

PUBLIC COMMENT
No public comments were provided.

OTHER BUSINESS / ANNOUNCEMENTS
JIMÉNEZ-INMAN shared information about community concerns on the siting of a shelter, day center and permanent supportive housing in the Eastgate neighborhood in Bellevue.

NEXT MEETING
The next meeting is scheduled for December 20, 2016 in the Eagle Room.

ADJOURNMENT
With no further business to conduct, FRANKLIN adjourned the meeting at 8:30 PM.