

Human Services Commission  
8-16-16

**CITY OF ISSAQUAH  
Human Services Commission  
SUMMARY MINUTES**

August 16, 2016

City Hall South/Police Station  
Eagle Room, First Floor

130 E. Sunset Way  
Issaquah, WA 98027

<p><b>MEMBERS PRESENT</b> Derek Franklin, Chair Ana Jiménez-Inman Loretta Jancoski Elizabeth Maupin Christine Weber Sophie Marts (student)</p> <p><b>MEMBERS NOT PRESENT</b> Monic Payne Sam Hansen (student) Radiya Noor, Alt.</p>	<p><b>ADMINISTRATIVE STAFF PRESENT</b> Martha Sassorossi, HS and Social Sustainability Coord. David Fujimoto, Sustainability Director</p>
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**CALL TO ORDER**

FRANKLIN, Chair, called the meeting to order at 6:38 PM.

**APPROVAL OF MINUTES: July 26, 2016**

FRANKLIN asked for any corrections to the minutes of the Human Services Commission meeting on July 26, 2016. WEBER noted she was not listed as one of the “Members not Present” at the meeting.

MOVED BY JANCOSKI, SECONDED BY JIMÉNEZ-INMAN that minutes of the Human Services Commission meeting on July 26, 2016, be approved as amended. MOTION CARRIED UNANIMOUSLY.

JIMÉNEZ-INMAN noted that Doug Strombom is still listed as a Human Services Commission member on the website, which appears on page two of the agenda packet, and that Derek Franklin is still listed as an alternate member. Sassorossi made a note of it.

**CHAIR REPORT**

None.

**STAFF REPORT**

***Welcoming America Week***

Sassorossi explained the work of Welcoming America ([www.welcomingamerica.org](http://www.welcomingamerica.org)) and noted that King County and other jurisdictions are participating in Welcoming America activities. She said the organization’s primary purpose is to focus on creating communities that are welcoming to refugees, immigrants and new community members, and said the City is hoping to participate in a joint proclamation with other Eastside jurisdictions.

She also said at a previous meeting, Commissioners asked whether it would be appropriate for the Commission to make requests to the Issaquah School District and School Board. Fujimoto

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said the issue in question was whether the Commission could recommend uses for unused housing capacity on the Providence Heights property being acquired by eminent domain. He continued staff discussed this with the Mayor's Office, and was advised that the City is already working with the School District on issues such as this one. It would be best for the Commission to track what is going on there as well as work the City is concurrently doing on housing strategy, but not to address the School District directly as a Commission. FRANKLIN asked for an update on the School District's plans for the property. Fujimoto said the School District will have to go through the City's normal master site application process, and more information will be available then.

#### **AGENDA ITEMS**

##### ***Goal Area #2: Application Review and Discussion***

FRANKLIN explained that the process we will follow tonight is to have Commissioners and/or staff make a brief synopsis of each application submittal; hear any highlights from reviews by individual Commission members; get a preliminary sense from each Commissioner of what they would support in terms of funding; then have a full discussion from there and make an initial funding recommendation from the Commission as a whole for the next round of scoring.

Members reviewed all applications in Goal Area #2 and made initial funding recommendations.

##### ***Goal Areas #3 & 5: Continued Application Review and Discussion***

Members continued a previous meeting's discussion of specific applications reviewed in Goal Area #3 for which partial funding was recommended, but no amount was determined. They also reviewed three applications from Goal Area #5 which had not received initial funding recommendations during Goal Area deliberations at a previous meeting. The Commission completed making initial funding recommendations for the applications, which will be discussed at the next meeting during Round 2 scoring.

##### ***Round 1 Scoring Wrap Up & Preparation for Round 2 Scoring***

Sassorossi explained how information will be presented for Round 2 Scoring. She said of 74 applications, 68 have been recommended for some level of funding during the Commission's discussions thus far. Round 2 will continue the narrowing process, she stated. We will begin the next meeting with a recap of the general funding guidelines to be used.

JIMÉNEZ-INMAN asked for clarification of the target for allocating funding. Fujimoto said we will be using two sets of targets; one that reflects the current "status quo" level of funding, and one that reflects an increased pool of funds. The latter is the funding level that the Council indicated it will consider during the budget process later this year, he said. FRANKLIN asked what is the difference between the two budgets. Fujimoto replied about \$50,000.

The Commission continued to discuss the relative merits of recommending smaller amounts for a greater number of applicants versus larger amounts for fewer applicants.

#### **PUBLIC COMMENT**

None.

#### **OTHER BUSINESS/ANNOUNCEMENTS/ACTION ITEMS**

None.

#### **NEXT MEETING**

The next meeting is scheduled for Tuesday, August 23, 2016 at 6:30 pm in the Eagle Room.

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**ADJOURNMENT**

With no further business to conduct, FRANKLIN adjourned the meeting at 8:40 PM.

Respectfully submitted,

Susan Lowe  
Recording Secretary