

CITY OF ISSAQUAH
Fourth of July Commission

5:30 PM
 April 6, 2026

MINUTES

Coho Room, 130 E. Sunset
 Way, Issaquah

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Commissioners:

Paul Winterstein, Chair
 Ben Armlin
 Missy Tubbs
 Francisco Garcia
 Brenda Spears
 Kim Shaddox

Administration/Staff:

Lindsey Marsh, Executive Department
 Coordinator
 Janie Bube, Volunteer Executive Director

CALL TO ORDER

Paul Winterstein called the meeting to order at 5:30 PM.

APPROVAL OF MINUTES

- a) Minutes of March 9, 2026.

Chair commented that a name of someone not present at the meeting was in the minutes. Lindsey will make the change. Minutes with the edit approved 6-0

PUBLIC COMMENTS

AGENDA ITEMS

- a) **Welcome New Commission Member/Introductions**

Presented by:
Lindsey Marsh, Staff Liaison

The new commission member, Kim, is introduced. The rest of the commission members introduce themselves and share why they are part of the commission. Kim shares that she's a part of the Kiwanis and moved here recently.

- b) **Parade Marshall Discussion**

Presented by:
Paul Winterstein, Chair

Paul asks how we got last year's parade marshall and Lindsey explained how Kiana Hunter became involved with the City and became the parade marshall. Frank asks if we have reached out to the person training to become an astronaut, the mayor's office has not reached out and whether it would be a good fit for the parade. Ben shares that he found the curling player that is from Issaquah on Instagram and can reach out, but not sure if he still lives in Issaquah and would be willing to do it. Kim shares that she can ask around her community to see if there are any connections to high profile people. VFW- Lindsey can ask the local VFW group to see who will attend and if there's a veteran that we can highlight as the parade

marshall. Missy suggested Rick Rizz and Brenda knows him personally so will ask him if he's interested. Janie asks the commission to secure a choice by our May meeting, if possible.

c) **Updates from Commission on Parade/Wagon Participants**

Presented by:

Commission Members

Frank shares that he has horses secured but still trying to get the carriage. Ben asks if for example The Grange can participate with their tractor in the parade. Janie confirms, yes that would be a fun idea and they can lead the wagons in the parade. Brenda asks about the wagon decorating day. Janie shares details about the wagon decorating event that will take place on July 3rd 3pm-7pm at the senior center. The commission members share ideas for other groups to invite such as boy scouts groups, the local schools and PTSA. There are options to participate in the parade as a wagon, with pets, or on bike.

d) **Share Marketing Materials**

Presented by:

Janie Bube, Volunteer Executive Director

Janie provides updates on the website information and flyers. Flyers are almost ready-waiting on final details for the website before we print flyers to hand out. Website is up but continues to be updated. The new "book-end" event for the 4th of July is the fireworks show sponsored by Issaquah Food & Clothing Bank at Vasa Park, so the website and flyers are still being updated with this new information.

e) **Outreach Check-In**

Presented by:

Janie Bube, Volunteer Executive Director

Janie reviews the organization list and asks how outreach is going and whether there is a sense on how they will participate in the parade. Brenda asks if people can participate in costumes and Janie confirms as long as it's appropriate and not offensive, all is good. Janie shares which groups will participate in the parade, such as local cheerleading groups, a local re-enactment group, the fire truck, police cars, and possibly an animal from Cougar Mountain Zoo.

OTHER BUSINESS / ANNOUNCEMENTS

Janie shares updates on the 3-day event and the farmers market moving to memorial field. Janie clarifies what will be available at the field of fun following the parade, such as balloon animal artist, magician, fire truck.

Ben asks about merchandise with the Issaquah 250 logo. It is a possibility though the city is still figuring out budget and whether this would be do-able. The commission shares that if we do get merch we would like to see pins and t-shirts and stickers.

Janie asks if we can move the June date due to her wedding and honeymoon and the commission agrees. Janie shares that she will be out of office May 27-June 14.

ADJOURNMENT

The meeting was adjourned at 6:33 PM.

The next meeting is currently scheduled for May 11, 2026 at 5:30pm.