

**CITY OF ISSAQUAH
Equity Board**

6:00 PM
December 4, 2024

Steelhead Room, 235 1st Ave.
SE, Issaquah

MINUTES

BOARD AND ADMINISTRATIVE PERSONNEL PRESENT

Board members:

Ray Manahan
Shalanda Fleming (excused absence)
Tony Curry (excused absence)
Varnika Dokka*
Priti Mody-Pan
Karthik Kashinath
Lesley Millender-Irwin
Lorna Gilmour (late arrival - 7:12pm)

Administration/Staff:

Dale Markey-Crimp, Assistant to the City
Administrator

Kelly Munn – Alternate
Shani Kapoor – Alternate (excused absence)
Kunal Srivastava* - Alternate

*Youth Members

You may join the meeting in-person at the address above, or virtually using the following options:

Join by Computer

- Microsoft Teams [meeting link](#)
- Meeting ID: 236 456 431 769
- Meeting Password: KKaUyr

Join by Phone

- Call 1-206-485-0299, enter Phone Conference ID: 110 519 608#

If planning to make verbal comments, please email dalemc@issaquahwa.gov. Submit written comments to equityboard@issaquahwa.gov.

A recording of the meeting will be posted to the City's YouTube channel: [issaquahwa.gov/youtube](https://www.issaquahwa.gov/youtube).

CALL TO ORDER

Chair Priti Mody-Pan called the meeting to order at 6:05 PM.

PUBLIC COMMENTS

There was no public comment made at this meeting.

APPROVAL OF MINUTES

- a) Minutes of November 6, 2024 Regular Meeting
The minutes of the November 6, 2024 meeting were approved with a minor change to date of the meeting from the previous month.

CHAIR REPORTa) **Opening Question***Facilitated by:**Priti Mody-Pan, Equity Board Chair*

Board Chair Mody-Pan provided an opening question to start the meeting: “Share a moment or observation from the bomb cyclone experience.” All present members, virtual attendees, and City staff responded to the question.

STAFF REPORTa) **Updates From November Meeting***Presented by:**Dale Markey-Crimp, Assistant to the City Administrator*

Assistant to the City Administrator Markey-Crimp presented on the progress made on the November items since that meeting. Markey-Crimp shared that the City Council adopted their calendar for the year, which ensured that no meetings will be planned over the dates on the Cultural & Religious Calendar. Markey-Crimp shared that the City’s internal Equity Team is moving forward with the implementation of the DEIB Glossary and that document will also be shared on the City’s website on the Equity Board page once rolled out to staff. And lastly, Markey-Crimp also provided an update on the use of the equity impact assessment in the City Council’s discussion of school zone safety cameras, namely that the Council has requested an annual report on the efficacy and impact of the program as recommended by the equity impact assessment.

Markey-Crimp also provided an update on the City’s emergency response and recovery following the severe wind event that took place on Tuesday, November 19, 2024 including the activation of the City’s two resilience hubs.

AGENDA ITEMSa) **2024 Equity Board Report (D)***Presented by:**Dale Markey-Crimp, Assistant to the City Administrator*

The Board discussed the draft equity board report. The Board recommended adding content related to the maturing of the board, namely the recruitment and welcoming of new members, the addition of the monthly staff report, and the addition of the new routines that have been added to build a stronger sense of connection amongst board members.

b) **2025 Work Plan (D)***Presented by:**Dale Markey-Crimp, Assistant to the City Administrator*

The Board discussed the draft 2025 workplan. The Board advocated for adding three additional regular workplan items: 1) Community and Cultural Events: extending the Board’s commitment to participating in and supporting annual events for Black History Month, Pride Month, and Welcoming Week; 2) Collaboration with the Issaquah Youth Advisory Board, and 3) Developing a comprehensive new Equity Board member onboarding materials to ensure new board members are able to quickly build context on the Board’s past work. Other feedback pertained to preexisting workplan items and key components that would be involved in pursuing those items over the course of the year.

OTHER BUSINESS / ANNOUNCEMENTS**January Meeting Date**

Presented by:

Dale Markey-Crimp, Assistant to the City Administrator

Due to the January 1, 2025 New Year holiday, the Equity Board's January meeting will now take place as a Special Meeting on January 8, 2025 at 6:00 PM at the Steelhead Room.

Closing Thought

Facilitated by:

Priti Mody-Pan, Equity Board Chair

Equity Board Chair Mody-Pan adjourned the meeting with an opportunity for all members present to share what they are thankful for. All board members present shared.

ADJOURNMENT

The meeting was adjourned at 8:03 PM.

The next meeting is currently scheduled for Wednesday, January 8, 2024 at 6:00 PM at the Steelhead Room.

INQUIRIES

Please contact Dale Markey-Crimp at (425) 340-2708 or dalem@issaquahwa.gov.

Note: Times listed for meeting topics are approximate and items are subject to change.

(A) Action, (D) Discussion, (I) Information