

**CITY OF ISSAQUAH
Equity Board**

6:00 PM
April 26, 2023

MINUTES

Steelhead Room, 235 1st Ave.
SE, Issaquah

BOARD AND ADMINISTRATIVE PERSONNEL PRESENT

Board members:

Cristina Abonce (virtual attendee, arrived 6:48)
Alisa Stewart (absent, excused)
Lorna Gilmour
Hellen Kibenge (virtual attendee)
Lucrecia Choto (absent, excused)
Ray Manahan (absent, excused)
Tony Curry (virtual attendee)

Administration/Staff:

Monica Negrila, Human Services Manager
Stephanie Johnson, Human Resources Director
David Reedy, Sustainability Coordinator

Shalanda Fleming (arrived 6:22)

Alternate Members:

Priti Mody-Pan
Kelly Munn

SPECIAL MEETING

- a) *Please note, this agenda also serves as the special meeting notice pursuant to RCW 42.30.080.*

CALL TO ORDER

The meeting was called to order at 6:15pm by Board member Lorna Gilmour. Some members were running late due to traffic and work schedules.

PUBLIC COMMENTS

No public comments.

APPROVAL OF MINUTES

- a) Minutes of March 15, 2023 Special Meeting.

The Minutes of March 15, 2023 were approved by unanimous consent with suggested edits to correctly spell board member's name Cristina Abonce.

- b) Minutes of March 1, 2023 Meeting.

The Minutes of March 1, 2023 were approved by unanimous consent with no edits suggested.

AGENDA ITEMS

- a) **Sustainable Purchasing Policy - Overview**

Presented by:

David Reedy, Sustainability Coordinator

David Reedy, Sustainability Coordinator, provided an overview of the Sustainable Purchasing Policy planned to be developed later in the year and sought input from the Equity Board on social criteria and other equity related considerations. Once the policy is drafted, this item will return to the Equity Board for input in the Summer or Fall.

b) **Equity Framework Implementation & Other Equity Updates***Presented by:**Stephanie Johnson, Human Resources Director*

Stephanie Johnson, Human Resources Director, provided an update on staffing and resource allocation for equity initiatives at the City, and on the Equity Framework implementations. The Board provided input and suggestions to move forward, including additional conversations between the Board and the Senior Leadership Team, additional training, expanded work on goal setting, expectations, and action plan. The role of the equity board in helping implement the framework was also discussed.

STAFF REPORTa) **Mayor, City Council & Other Updates***Presented by:**Monica Negrila, Human Services Manager*

Monica Negrila, Human Services Manager, provided an update on the recent City Council work items related to Human Services, including a recent allocation for emergency rental assistance, updates on the Emergency Housing Program in collaboration with Motel 6, and the Behavioral Health program.

OTHER BUSINESS / ANNOUNCEMENTSa) **Terms Expiring & Board Member Transition***Presented by:**Monica Negrila, Human Services Manager*

Alisa Stewart is transitioning from the Equity Board due to her term expiring at the end of April. One adult member and one youth member are scheduled to begin their terms in May.

ADJOURNMENT

The meeting was adjourned at 8:17. The next meeting is currently scheduled for May 3rd, 2023.

INQUIRIES

Please contact Monica Negrila at (425) 837-3416 or monican@issaquahwa.gov.

Note: Times listed for meeting topics are approximate and items are subject to change.

(A) Action, (D) Discussion, (I) Information