

**CITY OF ISSAQUAH  
Environmental Board**

6:30 PM  
January 14, 2026

**MINUTES**

Tibbetts Manor, 750 17th Ave.  
NW, Issaquah

**BOARD AND ADMINISTRATIVE PERSONNEL PRESENT**

*Board members:*

Don McQuilliams, Chair  
Alix Lee-Tigner, Vice Chair  
Nancy Davidson  
Mina (Alexandra) Jun\* - absent  
Prajakta Ghatpande  
Tom Anderson  
Keith Gonzales  
Kiran Pan\*  
Tommy DuBeau – excused absence

*Administration/Staff:*

Stacy Vynne McKinstry, Sustainability  
Manager  
David Reedy, Sustainability Coordinator

Anne Newcomb, Alternate  
Jonathan Smith, Alternate

\*Youth/young adult members.

**CALL TO ORDER**

CHAIR MCQUILLIAMS called the meeting to order at 6:30 PM.

**APPROVAL OF MINUTES**

The Chair introduced the minutes, which were included in the agenda materials. The minutes were approved as presented by unanimous consent.

- a) Minutes of December 16, 2025

**PUBLIC COMMENTS**

ANN FLETCHER provided public comment expressing support for expanded actions in the ICAP focus areas for discussion at the January Environmental Board meeting. FLETCHER highlighted specific actions that align with the 12 Critical Actions developed by People for Climate Action.

**AGENDA ITEMS**

- a) **2026 Environmental Board Workplan (A)**

*Presented by:*

*Stacy Vynne McKinstry, Sustainability Manager & Board Liaison*

VYNNE MCKINSTRY provided an overview of the 2026 Environmental Board Workplan and the process for approving the workplan. Board Member DAVIDSON recommended that the Environmental Board discuss the topic of streams and ditches in the annual workplan. Board Member SMITH asked if a stormwater pond discussion could be included in the workplan. Board Chair MCQUILLIAMS noted that the Environmental Board would like to see examples of how the Natural Environment Checklist is being implemented when the topic is brought to the board. Board Vice Chair LEE-TIGNER asked if the Mayor or

City Council Members would be able to attend an Environmental Board meeting to share their priorities and hear from the Environmental Board. Board Member GHATPANDE asked if it would be possible to incorporate additional topics related to climate preparedness and climate resilience in the 2026 workplan. Staff will include topics requested by the Board for the Administration's approval.

The Environmental Board voted to approve the 2026 Environmental Board Workplan. VYNNE MCKINSTRY will share the draft workplan with the Administration and Council for review and approval.

**b) ICAP Update: Buildings & Energy and Transportation & Land Use (D)**

*Presented by:*

*Stacy Vynne McKinstry, Sustainability Manager*

VYNNE MCKINSTRY presented on the proposed actions in the Buildings & Energy and Transportation & Land Use focus areas of the ICAP update. REEDY gave a summary of the planned Metrics Committee and the goals for improving the process of measuring and evaluating ICAP implementation and impact. VYNNE MCKINSTRY walked through each of the proposed actions in the Buildings & Energy section and asked for Environmental Board feedback.

Board Member GHATPANDE asked if the City would conduct an electric grid reliability assessment with Puget Sound Energy or if there were ways that the City could continue to promote electric grid reliability. VYNNE MCKINSTRY provided an update on efforts to evaluate and advocate for a reliable electric grid. Board Chair MCQUILLIAMS recommended that the City at least reference support for the existing or strengthened state energy codes through monitoring and advocacy. Board Member DAVIDSON recommended incorporating language related to energy conservation into the Buildings & Energy section. Board Member NEWCOMB asked if staff could incorporate an action or language related to energy demand response in addition to clarity on the City staff member who would advocate for climate priorities with the state. VYNNE MCKINSTRY shared how the City handles advocacy at the state level. Board Member GHATPANDE shared comments and support for language related to demand response. Board Member GONZALEZ noted the importance of prioritizing renewable energy and energy storage at Resilience Hub sites. Board Member SMITH noted the importance of careful energy efficiency outreach that was based on energy savings data as opposed to product sales.

Following Environmental Board feedback, VYNNE MCKINSTRY summarized the feedback before highlighting the proposed actions in the Transportation & Land Use focus area.

Board Member ANDERSON suggested that the City include an action related to evaluating future deployment of e-scooter programs. Additionally, Board Member ANDERSON recommended that the City include a transportation metric related to bike corridor mileage within the City. Board Member DAVIDSON noted that the City has the opportunity to proactively leverage e-bikes and e-scooters as a solution to reducing VMT. Board Members SMITH and NEWCOMB asked staff to include an action related to Light Rail and mass transit expansion in the City. Board Member GONZALEZ suggested that the City support opportunities for bike culture development. Board Member SMITH asked if the City would consider actions supporting large transportation projects that address congestion and prepare for population growth.

## **REPORTS**

## **OTHER BUSINESS / ANNOUNCEMENTS**

VYNNE MCKINSTRY shared announcements related to Environmental Board recruitment, grants, City Council appointment processes, and the State legislative session.

## **ADJOURNMENT**

The meeting was adjourned at 8:06 PM.

## **INQUIRIES**