

**CITY OF ISSAQUAH
Environmental Board**

6:30 PM
April 10, 2024

Tibbetts Manor, 750 17th Ave.
NW, Issaquah

MINUTES

BOARD AND ADMINISTRATIVE PERSONNEL PRESENT

Board members:

Jamie Finch, Chair
Don McQuilliams, Vice Chair
Nancy Davidson
Anne Newcomb, *Excused Absence*
Prajakta Ghatpande
Ashwin Manoharan*, *Unexcused Absence*
Tom Anderson
Alix Lee-Tigner
Ashwin Kannan*

Administration/Staff:

Stacy Vynne McKinstry, Sustainability
Manager
David Reedy, Sustainability Coordinator
Nick Horn, Civic Spark Fellow
Stephen Padua, Long Range Planning
Manager
Sarah Phillips, Energy Smart Eastside Project
Manager
Evan Brumfield, Environmental and
Regulatory Program Administrator
Mike Vermeulen, Water Resources Program
Specialist

Janet Wall, Alternate
Joy Lewis, Alternate, *Excused Absence*
Dixie Bair, Alternate, *Excused Absence*

*Youth/young adult members.

CALL TO ORDER

Board Chair JAMIE FINCH called the meeting to order at 6:31 PM.

APPROVAL OF MINUTES

The Chair introduced the minutes, which were included in the agenda materials.
The minutes were approved as presented by unanimous consent.

- a) Minutes of February 26, 2024
The minutes were approved as presented by unanimous consent.

- b) Minutes of March 13, 2024
The minutes were approved as presented by unanimous consent.

PUBLIC COMMENTS

AGENDA ITEMS

- a) **Energy Smart Eastside and Potential Electrification Program Expansion (I, D)**

Presented by:

*Sarah Phillips, ESE Program Manager
Stacy Vynne McKinstry, Sustainability Manager*

PHILLIPS presented an overview of the Energy Smart Eastside campaign and the effort to reduce greenhouse gas emissions for households. Board members shared their personal experiences with installations and areas for improvement. Board Chair FINCH asked several

questions about distribution of ESE services to different economic backgrounds, greenhouse gas emission reductions, installation specifics, and pricing. VYNNE MCKINSTRY highlighted next steps regarding expanded electrification incentives.

b) Comprehensive Plan: Environment Element Update (I)

Presented by:

Stephen Padua, Long Range Planner

David Reedy, Sustainability Coordinator

VYNNE MCKINSTRY introduced the topic and the updated review schedule for the Environmental Element and full Comprehensive Plan.

REEDY presented a matrix explaining the aspects of change to the Environmental Element and how they related to comments made by the Board.

FINCH questioned how to improve the methodology for Board feedback on the Comprehensive Plan. REEDY shared policy changes that were made to the Comprehensive Plan based on comments made by the Environmental Board.

c) Stormwater Plan Update (I)

Presented by:

Mike Vermeulen, Water Resources Program Specialist

VERMEULEN presented on the Stormwater (NPDES) Plan Update. Board Member GHATPANDE asked if this plan is involved with other plans in the city or if it is just for this department. VERMUELEN responded that the permit covered city projects, right of way, and business projects.

ANDERSON asked if any electronic components of the system were established to monitor stormwater flow. MCQUILLIAMS asked if spill kits would be provided to the source control program. VERMUELEN responded that this had not been directly considered and explained what the approach typically has been in past programs.

VERMUELEN shared that staff are currently reviewing the new permit language that will go into effect on August 1st. Board review will take place in later 2024 and 2025.

REPORTS

VYNNE MCKINSTRY provided updates on topics coming to Council as well as recent grant applications the City has submitted for climate projects.

OTHER BUSINESS / ANNOUNCEMENTS

FINCH shared an overview of the Strategic Plan Taskforce. He described that it could be an opportunity for other Board Members to provide input on the plan.

FINCH and MCQUILLIAMS gave recognition of Board Members who had participated on the Board for the last year. New Board appointments start May 1.

ADJOURNMENT

The meeting was adjourned at 8:06 PM.

