

**CITY OF ISSAQUAH
Environmental Board**

6:30 PM
March 8, 2023

MINUTES

Tibbetts Manor, 750 17th Ave.
NW, Issaquah

BOARD AND ADMINISTRATIVE PERSONNEL PRESENT

Board members:

Jamie Finch, Chair
Don McQuilliams, Vice Chair
Nancy Davidson
Rishi Hazra* (Excused Absence)
Ashwin Manoharan* (Absent)
Lara Lebeiko
Dan Hintz (Excused Absence)
Anne Newcomb

Administration/Staff:

Stacy Vynne McKinstry, Sustainability
Manager
David Reedy, Sustainability Coordinator
Billy Almanza, Sustainability Intern

Janet Wall, Alternate
Tom Anderson, Alternate

*Youth/young adult members.

CALL TO ORDER

Jamie Finch called the meeting to order at 6:30 PM.

APPROVAL OF MINUTES

The Chair introduced the minutes, which were included in the agenda materials. The minutes were approved as presented by unanimous consent.

- a) Minutes of February 1, 2023

PUBLIC COMMENTS

No Public Comments.

AGENDA ITEMS

- a) **Title 18 Process Debrief and Response to Letter (D)**

Presented by:

Stacy Vynne McKinstry, Sustainability Manager

VYNNE MCKINSTRY introduced the topic of reviewing the responses to the Board's Title 18 letter and debrief on the letter development process. GEITZ (staff) answered questions from the Environmental Board and clarified decisions made by the CPD. There are comments made regarding indemnification, and the CPD team confirms that it will run with the land through any future owner. The Board also discussed replacement and replanting of trees, including procedures, regulations and fees. The Board requested preserving trees during

street rebuilding projects if the roadway footprint is not changing. GEITZ discussed next steps for public hearings and Council's final review of Title 18.

b) Capital Improvement Plan Criteria and Summit Debrief (D)

Presented by:

Stacy Vynne McKinstry, Sustainability Manager

VYNNE MCKINSTRY requested feedback from the Board on the draft Capital Improvement Plan (CIP) criteria. The Board discussed the revised criteria and red-yellow-green scoring system. The Board members who participated in the summit shared their positive experiences and feedback, and the others also shared their reflections and concerns about the criteria and scoring system. The Administration wants to ensure that the input provided by the Board members is taken into account while finalizing the criteria. Some members of the Board expressed concern about the consistency of the color-coding system used in the document and suggests that yellow should represent no impact while red should represent negative impact. Another member suggested that the criteria should consider the full life cycle of a project and its impact over time. Another concern raised is that the environmental benefit should not be separated from the quality of life. The group also briefly discusses the need to better define the climate resiliency and environmental benefit categories. VYNNE MCKINSTRY will share the feedback from the Board with the Administration.

c) Climate Vulnerability Assessment (I)

Presented by:

Stacy Vynne McKinstry, Sustainability Manager

VYNNE MCKINSTRY provided an update on the Climate Vulnerability Assessment. The report is still in draft form and is undergoing final staff review as well as editorial review. The Board provided feedback and asked questions regarding the impact of wildfires in the area the effectiveness of community outreach. Staff will return to the Board in the late spring/early summer for discussions on the strategies and policies.

REPORTS

Sustainable Purchasing Policy

DAVID REEDY presents the emerging plans regarding the Sustainable Purchasing Policy and the role the Environmental Board will have in the process. The Board asked about finer details regarding the planning of this program and if there were inspirations or models from which the city is drawing from and what exactly in the city is impacted by the program. The Board felt it was unclear whether the funding mechanism would be within the scope of the study. Staff will return to the Board for further input on the Policy later in the spring.

Municipal Clean Buildings Resolution

The Municipal Clean Buildings Resolution was briefly touched upon within the conversation on the Sustainable Purchasing policy.

Earth Month Activities

The Board was informed of the upcoming Earth Month Activities

OTHER BUSINESS / ANNOUNCEMENTS

VYNNE MCKINSTRY provided updates to the Environmental Board Schedule.

ADJOURNMENT

03-08-23 Environmental Board Minutes

The meeting was adjourned at 8:05 PM.

INQUIRIES