

**CITY OF ISSAQUAH
Environmental Board**

6:30 PM
Feb 01, 2023

MINUTES

BOARD AND ADMINISTRATIVE PERSONNEL PRESENT

Board members:

Jamie Finch, Chair
Don McQuilliams, Vice Chair
Nancy Davidson
Ashwin Manoharan*
Rishi Hazra*
Cameron Fisher
Lara Lebeiko (Remote)
Dan Hintz
Anne Newcomb (Remote)

Administration/Staff:

Stacy Vynne McKinstry, Sustainability
Manager
David Reedy, Sustainability Coordinator

Janet Wall, Alternate
Tom Anderson, Alternate
Mathangi Ramanathan – Excused Absence

*Youth/young adult members.

CALL TO ORDER

JAMIE FINCH called the meeting to order at 6:30 PM.

APPROVAL OF MINUTES

The Chair introduced the minutes, which were included in the agenda materials. The minutes were approved as presented by unanimous consent.

- a) Minutes of Jan. 11, 2023

PUBLIC COMMENTS

Connie Marsh (Resident)

MARSH made public comments regarding the public engagement toolkit that the Equity Board was reviewing. This toolkit had early-stage impacts to aspects that the Environmental Board looks at and that it would be beneficial for the Board to investigate these processes. DAVIDSON requested that staff look into bringing the public engagement toolkit to the Board.

Regarding the Title 18 memo, Marsh was content with the idea of tracking the issues but would prefer that the window of time that staff waits to revisit should be shortened to six months instead of one year as this is enough time to recognize any unintended issues. Additionally, the existence of a dashboard to track progress and impacts of Title 18 every year afterwards was recommended as there would otherwise be no guarantees that environmental improvements are being made. The potential for an urban tree manager to address the concerns of street trees and park trees was also mentioned and appreciated for the potential positive impacts to canopy cover within the city.

AGENDA ITEMSa) **Environmental Board Recommendation Memo on Title 18 Complete Draft***Presented by:**Stacy Vynne McKinstry, Sustainability Manager**Minnie Dhaliwal, Director of Community Planning and Development*

VYNNE MCKINSTRY presented on the Environmental Board recommendations memo on Title 18 complete draft. DHALI WAL and additional CPD staff provided comments to Board recommendations and identified recommendations that staff were incorporating into the Title 18 complete draft. Several comments, revisions, and edits were made to the letter by the Board. DAVIDSON moved to approve the edits to the memo. HAZRA seconded the motion to approve the edits to the memo. The motion was put to a vote and all board members present were in favor. The motion passed through unanimous consent.

VYNNE MCKINSTRY presented next steps including finalization of the memo and distribution to the City Council and Planning and Policy Commission.

REPORTSa) **Energy Smart Eastside Program Update**

VYNNE MCKINSTRY provided updates on the Energy Smart Eastside program.

b) **Clean Buildings Incentive Program Update**

VYNNE MCKINSTRY provided updates on the Clean Buildings Incentive program.

OTHER BUSINESS / ANNOUNCEMENTS***Review 2023 Environmental Board Schedule****Stacy Vynne McKinstry, Sustainability Manager*

VYNNE MCKINSTRY reminded the Board of the upcoming meeting schedule, including a Capital Improvement Plan Summit in February and special meetings in March and April.

ADJOURNMENT

The meeting was adjourned at 10:09 PM.