

**CITY OF ISSAQUAH
Environmental Board**

6:30 PM
December 14, 2022

MINUTES

Tibbetts Manor, 750 17th Ave.
NW, Issaquah

BOARD AND ADMINISTRATIVE PERSONNEL PRESENT

Board members:

Jamie Finch, Chair
Don McQuilliams, Vice Chair
Nancy Davidson (Excused Absence)
Rishi Hazra*
Ashwin Manoharan*
Cameron Fisher
Lara Lebeiko (Excused Absence)
Dan Hintz
Anne Newcomb

Administration/Staff:

Stacy Vynne McKinstry, Sustainability
Manager
Billy Almanza, Sustainability Intern

Mathangi Ramanathan, Alternate (Unexcused
Absence)
Janet Wall, Alternate
Tom Anderson, Alternate

*Youth/young adult members.

CALL TO ORDER

Jamie Finch called the meeting to order at 6:30

APPROVAL OF MINUTES

The Chair introduced the minutes, which were included in the agenda materials. The minutes were approved as presented by unanimous consent.

- a) Minutes of September 14, 2022 (revised)
- b) Minutes of October 12, 2022

PUBLIC COMMENTS

No public comments.

AGENDA ITEMS

- a) **Amendments to Rules & Regulations: Virtual Attendance (A)**
Presented by:
Tisha Gieser, City Clerk

TISHA GIESER presented on the virtual attendance policy. The Board falls under the state's open public meetings act with the rules being amended during the pandemic due to a governor's proclamation allowing for online meetings that was later rescinded during the summer of 2022. Due to feedback from the boards, the Mayor requested the drafting of a policy that would allow virtual attendance through a hybrid model. The Board was presented with options for the draft and was asked to provide feedback. Some Board members expressed an interest in maximum

flexibility for virtual attendance for the environmental and health benefits; others expressed a need for a minimum number of physical attendees in order to meet quorum. All members showed an interest for in-person attendance at a certain number of meetings to maintain group cohesion among the board members. The Clerk's office will take the input from the Environmental Board, along with input from the Park Board, to draft a revised policy for consideration in early 2023.

b) **Overview of Consolidated Draft Title 18 (I)**

Presented by:

Minnie Dhaliwal, Director of Community Planning and Development

MINNIE DHALI WAL presented an overview of the Consolidated Draft Title 18 along with staff from the Community Planning and Development Department. There were many significant edits to the Title 18 draft based on prior feedback from the Environmental Board, the public, and other internal groups and persons working for the city. These improvements ranged from changes to code relating to building design along LEED certification criteria, SEPA thresholds, geo hazards, temporary dewatering, steep slope buffers, the shoreline master plan, updates to the CARA study (Critical Aquifer Recharge Areas), stream buffer improvements from studies, an updated tree list, and landscaping. Staff walked through the changes to Title 18 based on Environmental Board feedback and discussed next steps for review of the Consolidated Draft. The Board will receive the Title 18 draft in December and will have an opportunity to ask clarifying questions of CPD in January. The Board discussed preparing a letter to Council with feedback on the draft and potentially shifting their meeting schedule to accommodate the Title 18 review schedule.

Environmental Board 2022 Report and Self Analysis Discussion (A)

Presented by:

Stacy Vynne McKinstry, Sustainability Manager

VYNNE MCKINSTRY presented the 2022 Environmental Board report. The Board was asked if there were any modifications or additions that the Board would want to make to the report. Various board members expressed appreciation for the work that was done during the year towards environmental goals. There was unanimous consent among board members to approve the report for submission to Council. In reviewing the results of the self-analysis, Board members expressed interest in receiving greater feedback from both leadership and staff on the inputs made by the Board, including past and current planning processes.

REPORTS

VYNNE MCKINSTRY provided a brief summary of three written reports included in the meeting packet.

- **King County Greenhouse Gas Emissions Analysis**
- **Issaquah Climate Action Plan Update**
- **Natural Environment Checklist Update**

OTHER BUSINESS / ANNOUNCEMENTS

Board Schedule

Presented by:

Stacy Vynne McKinstry, Sustainability Manager

- a) VYNNE MCKINSTRY presented the draft 2023 meeting schedule.

ADJOURNMENT

The meeting was adjourned at 8:36PM.

INQUIRIES