

**CITY OF ISSAQUAH
Environmental Board**

6:30 PM
June 8, 2022

Virtual Meeting

MINUTES

BOARD AND ADMINISTRATIVE PERSONNEL PRESENT

Board members:

Jamie Finch, Chair
Don McQuilliams, Vice Chair
Rishi Hazra*
Cameron Fisher (Excused Absence)
Lara Lebeiko (Unexcused Absence)
Dan Hintz
Anne Newcomb
Nancy Davidson (Excused Absence)
Ashwin Manoharan* (Excused Absence)

Administration/Staff:

Stacy Vynne McKinstry, Sustainability
Manager
Billy Almanza, Sustainability Intern

Janet Wall, Alternate
Tom Anderson, Alternate
Muthangi Ramanathan, Alternate

*Youth/young adult members.

CALL TO ORDER

Jamie Finch called the meeting to order at 6:32 PM.

APPROVAL OF MINUTES

The Chair introduced the minutes, which were included in the agenda materials. The minutes presented were revisions made to past minutes as requested by the board. The minutes were approved as presented by unanimous consent.

- a) Minutes of April 5, 2022 (Revised)
- b) Minutes of April 13, 2022 (Revised)

PUBLIC COMMENTS

No public comments.

AGENDA ITEMS

- a) **Board Training (I)**
Presented by:
Tisha Gieser, City Clerk

GIESER provided a presentation on open government pertaining to the public records act and its applicability to the Environmental Board. The Board had various questions on the information that was presented. The Board wanted to better understand how it should be navigating input provided by the public between and during meeting, particularly through the methods of public comments and emails. The Board sought out guidance on how they should be handling petitions

that pertain to topics they have publicly discussed, in their private life. The Board also had questions about the transition to an in-person format and how that would change how they conduct the meetings and how they annotate their decisions.

b) **ICAP Performance Dashboard (D)**

Presented by:

Dale Markey-Crimp, Management Analyst

MARKEY-CRIMP presented the ICAP performance dashboard to the Environmental Board. The Board provided feedback and input on ways to improve the dashboard. The Board would like to see a better-defined goal setting parameter on the dashboard. The Board felt it was unclear as to what the baselines were and thus where the city should be targeting their efforts. The Board would like the ability to see the status of ongoing efforts and initiatives as it will support transparency with the community. In terms of presentation, the Board appeared to have a positive opinion of the simplistic design in the homeless outreach program section of the dashboard, but also showed interest in having an option to see more information for those that like to dig deeper into the data. This included aspects such as community engagement pieces like the Eastside Climate Challenge. In terms of data representation, the Board would like to see an inclusion of per capita information to align with the growing city population. The Board mentioned integrating BI Metrics to improve how data is represented. The Board expressed concerns about how the dashboard would function on mobile devices as it is a common method for people to connect with information and how important it is to get that working well. Overall, the Board generally agrees that keeping the dashboard simple is necessary while still making sure that the information can be put into context easily for the community to easily understand what they are seeing and engage with the measures.

c) **Heat Pump Program (D)**

Presented by:

Stacy Vynne McKinstry, Sustainability Manager

VYNNE MCKINSTRY presented on the heat pump program for low-income residents. After hearing about multi-family homes for the campaign, the Board expressed interest on how a residential heat pump campaign would look like in terms of grant opportunities or other similar avenues. The Board also wanted to know if heat pumps would become required in new constructions or if weatherization was necessary prior to installs in low-income residences. In terms of who could be selected to receive funding for retrofitting heat pumps, the Board expressed concerns at the possibility of a for-profit housing entity being selected for the campaign. While they would prefer supporting a non-profit organization, the Board would also like some vetting of the potential candidates and their commitment to affordable housing in the long-term. The Board also wanted to know if there were any updates on whether PSE or other utilities would provide incentives to those seeking to change fuel type changes.

d) **Clean Building Initiative (D)**

Presented by:

Stacy Vynne McKinstry, Sustainability Manager

VYNNE MCKINSTRY presented on the proposed Issaquah Clean Buildings Initiative. The Board requested further clarification on the role of service provider in this program and how city planning plays into their actions. The Board expressed interest in dedicated outreach to schools as many operate during the summer and it would be beneficial to the community if they were operating on clean energy. The Board is in favor of the program as it pushes the city closer to meeting the commitments it made in the climate action plan while also creating opportunities to engage with business owners on important actions.

REPORTS

- a) Waste Hauler Contract Update
Stacy Vynne McKinstry, Sustainability Manager

VYNNE MCKINSTRY provided updates to the Environmental Board letting them know that the Waste Hauler Contract, referred to as the Recology contract, had been approved by Council. A timeline denoting the history of the contract process was given, as well as a brief summary of its major points. The new contract goes into effect in summer 2023.

- b) Environmental Board Schedule
Stacy Vynne McKinstry, Sustainability Manager

VYNNE MCKINSTRY reminded the board of the upcoming meeting schedule.

ADJOURNMENT

The meeting was adjourned at 8:42 PM.