

08-17-22 Economic Vitality Commission Minutes

**CITY OF ISSAQUAH
Economic Vitality Commission**

5:30 PM
August 17, 2022

MINUTES

Tibbetts Manor,
750 17th Ave. NW, Issaquah

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Commissioners Present:

Chris Reichley, Vice Chair
Ashwin Muthuvenkataraman
Joan Probala
Kymberly Lee
Christy Garrard
Jennifer Larson, Alternate

Administration/Staff:

Jen Davis Hayes, Economic Development
Manager
Benton Coblenz, Economic Development
Coordinator
Thomas Valdriz, Senior Transportation
Manager

Commissioners Not Present (Excused):

Kathy McCorry, Chair
Joan Probala
Therese Garcia
Thomas Brown
AJ Taylor
Art Freas, Alternate
Nicoleta Mocanu, Alternate

Join the meeting in-person at the address above, or virtually using the following options:

Join by Computer

- Webex Meetings [meeting link](#)
- If needed, meeting password is 98027

Join by Phone

- Call 1-206-207-1700, enter meeting number (access code) 2493 787 5938
- If planning to make verbal comments, please email jenh@issaquahwa.gov. Submit written comments to economicvitalitycommission@issaquahwa.gov.

CALL TO ORDER

REICHLEY called the meeting to order at 5:31 PM.

APPROVAL OF MINUTES

- a) Minutes of July 20, 2022.

MOVED BY GARRARD, SECONDED BY Muthuvenkataraman that minutes of the July 20, 2022 meeting be approved as presented. MOTION APPROVED WITHOUT OBJECTION

PUBLIC COMMENTS

No Public Comment was provided.

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AGENDA ITEMS

a) **Transit Study (I)**

Presented by:

Thomas Valdriz, Senior Transportation Manager

Valdriz presented about the Transit Study Project for the City, the goal of which is to prepare the City for future high-capacity transit projects, received Commissioner feedback, and answered Commissioners' questions.

b) **2023 Economic Development Plan (D)**

Presented by:

Jen Davis Hayes, Economic Development Manager

Davis Hayes presented an update to the plans to formulate an official Economic Development Plan in 2023 and gathered Commissioners' input about the process to prepare for the planning process.

c) **Title 18 Land Use Code – Food Trucks (D, A)**

Presented by:

Jen Davis Hayes, Economic Development Manager

Davis Hayes presented and solicited feedback about the City's plan to update the Title 18 Land Use Code, specifically in regard to food trucks in the City. Commissioners discussed the pros and cons of a larger presence of food trucks in the community and of greater regulation of the industry.

d) **Issaquah Loyal /Small Business Saturday (I)**

Presented by:

Jen Davis Hayes, Economic Development Manager

Davis Hayes presented possible plans for holiday marketing and asked for any volunteers interested in participating in the planning process.

REPORTS

Industry Trends, Business Openings, and Closures (D)

Presented by:

Jen Davis Hayes, Economic Development Manager

Commissioners and staff reported on potential and planned business openings, closures, and trends that they have witnessed or heard about.

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City Council Report Out (I)

Presented by:

Jen Davis Hayes, Economic Development Manager

Davis Hayes gave updates about recent and planned City Council and Administration business relating to the Commission’s work.

2022 Schedule (I)

Presented by:

Jen Davis Hayes, Economic Development Manager

Davis Hayes reported on the Commission’s tentative 2022 workplan, future agenda items, and solicited feedback from the Commissioners.

OTHER BUSINESS / ANNOUNCEMENTS

Reichley reported on the final Concert on the Green the following Tuesday.

Davis Hayes reported on the new job posting for the Economic Development Coordinator position.

ADJOURNMENT

The meeting was adjourned at 7:30 PM.

The next meeting is currently scheduled for September 21, 2022.

INQUIRIES

Please contact Jen Davis Hayes at (425) 837-3414 or jenh@issaquahwa.gov.

Note: Times listed for meetings topics are approximate and items are subject to change.

(A) Action, (D) Discussion, (I) Information